



BUILDING DEPARTMENT  
 1584 Hadley Avenue N  
 Oakdale, MN 55128  
 Phone: 651-739-5150  
 Fax: 651-730-2820  
 E-Mail: [permits@ci.oakdale.mn.us](mailto:permits@ci.oakdale.mn.us)  
[www.ci.oakdale.mn.us](http://www.ci.oakdale.mn.us)

FOR OFFICE USE ONLY		
PAYMENT RECEIVED IN FORM OF		
<input type="checkbox"/> CHECK (# )	<input type="checkbox"/> CASH	<input type="checkbox"/> CC (# )
		<input type="checkbox"/> Visa <input type="checkbox"/> MC <input type="checkbox"/> Disc.
PERMIT NUMBER:		

## DEMOLITION PERMIT APPLICATION

JOB INFORMATION	
Job Address:	
Description of work to be done:	
Applicant is: <input type="checkbox"/> Owner <input type="checkbox"/> Contractor	Date(s) demo to occur:
Type of structure: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Garage	
SAC Credits: Retained with property <input type="checkbox"/> Yes <input type="checkbox"/> No	
Well on site <input type="checkbox"/> Yes <input type="checkbox"/> No	Sealed <input type="checkbox"/> Yes <input type="checkbox"/> No
Complete attached sheets A & B	

OWNER INFORMATION		
Applicant:	Phone:	
Address:		
City:	State:	Zip:

CONTRACTOR INFORMATION		
Company:	Phone:	
Address:		
City:	State:	Zip:
License #:	License Type:	Exp. Date:
<b>**Submit Certificate of Insurance**</b>		

SIGNATURE	
Applicant Signature:	Date:

*Issuance of a permit and inspections conducted do not constitute a guarantee of warranty from the City. The applicant hereby agrees to do all work in accordance with the ordinances of the City of Oakdale, State Building Code, MPCA and all related regulatory agencies.*

FEES		
<input type="checkbox"/> Residential	\$200.00 + \$6.00 (Fire Surcharge)	\$206.00
<input type="checkbox"/> Commercial	\$400.00 + \$18.00 (Fire Surcharge)	\$418.00
Escrow Deposit (separate check - complete escrow deposit form)		\$1,000.00

APPROVALS	
Bldg Dept.	Date
Eng. Dept.	Date



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## Sheet A

### General Information

- Call 651-739-5150 for all inspections.
- Contact Public Works 651-730-2740 to remove water meter before demolition.
- All utilities are to be terminated at the public right-of-way.
- Possibly, the Fire Department might be interested in using the structure as a training exercise. Contact the Oakdale Fire Department at 651-731-8886 for further information.

### Required Information for Application

1. A site plan with the information as listed under the “Required Site Plan” section.
2. Completion of Demolition Application Form.
3. Review Minnesota Pollution Control, “Residential Demolition Fact sheet” to understand if permit is needed with M.P.C.A.
4. Provide proof of cancellation of property insurance.
5. A copy of a written release from all utility companies stating that such utilities to the building or structures being demolished have been properly terminated. (See Sheet B)
6. If applicable, a copy of the Certificate of Asbestos Inspection.
7. Note any hazardous waste and how it is being disposed.
8. Verify SAC units are retained or credited to the property.

### Required Site Plan for Application

1. A north indicator.
2. The actual dimensions of the lot or lots drawn to a scale of 1” = 20’ and drawn to the actual bearings of the lot(s).
3. The actual location of all building or structures on the property in relation to the property lines.
4. The actual location of the building(s) or structure(s) to be demolished.

### Escrow Refund

1. The escrow deposit will be refunded after we receive the as-built site plan showing exact location of all terminated utilities, septic systems, wells, tanks, or any other item discovered in the demolition.
2. Certification that a licensed contractor has sealed the well.
3. All debris has been removed, erosion control is in place and the site is properly filled and safe.
4. Sheet “B” to be completed and submitted to the City of Oakdale

### Permit voided

If work has not commenced within or is suspended for a period of 6 months from the issue date, the permit is invalid and voided.



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## Sheet B

**Contractor to have appropriate parties sign off on this document before the final inspection. Structures without utilities do not need to complete the items on this sheet.**

ELECTRICAL UTILITY COMMENTS	
Signature:	Date:

GAS UTILITY COMMENTS	
Signature:	Date:

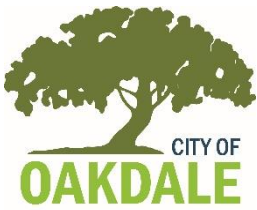
OAKDALE UTILITY COMMENTS	
<i>Sewer &amp; water service termination will have a visual inspection. Contractor will submit drawing with utility cut offs at time of</i>	
Signature:	Date:

SEPTIC TANK TERMINATION	
<i>Witnessed by the Building Department</i>	
Signature:	Date:

**NOTE: Well Disclosure WHAT DOES THE LAW REQUIRE?**

By law, a well must be in use, be under a maintenance permit, or be sealed by a licensed well contractor. A well must be sealed if: 1) the well is not in use, 2) the well is contaminated, 3) the well has been improperly sealed in the past, 4) the well threatens the quality of the groundwater, or 5) the well otherwise poses a threat to health or safety. If you have an unused well – and wish to keep the well for future use – you must apply for a special maintenance permit form the Minnesota Department of Health (MDH).

**XCEL 1-800-628-2121**



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## Minnesota Pollution Control Agency Residential Demolition Fact Sheet\*

This fact sheet addresses coverage of 40 CFR part 61, Subpart M, also known as the asbestos National Emission Standards Hazardous Air Pollutants (NESHAP) to demolition projects involving residential buildings having four or fewer dwelling units.

The definition of Facility in the asbestos NESHAP is as follows:

Facility means any institutional, commercial, public, industrial, or residential structure, installation, or building (including any structure, installation, or building contain condominiums or individual dwelling units operated as residential cooperative, but excluding residential buildings having four or fewer dwelling units); any ship; and any active or inactive waste disposal site. For purposes of this definition, any building, structure, or installation that contains a loft used as a dwelling is not considered a residential structure. Installation, or building. Any structure, installation, or building that was previously subject to this subpart is not excluded, regardless of its current use or function.

The definition of Installation is as follows:

Installation means any building or structure or any group of buildings or structures at a single demolition or renovation site that are under the control of the same owner or operator (or owner or operator under common control).

The actual owner or operator of a residential building is not the consideration for determination of whether the building is covered by the asbestos NESHAP. The determination for coverage of the residential building by the asbestos NESHAP depends on the use of the property.

DESCRIPTION OF PROJECT	REGULATED	UNREGULATED
Any urban renewal or public project involving one or more residential buildings being renovated or demolished over a period of time:	X	
Any industrial, commercial, or institutional use of the residential building or property. Includes 1 or more residential properties on either one or more sites:	X	
A residential building having four or fewer dwelling units not part of any large commercial or public project and is demolished to build a new residential building:		X
Small, isolated residential buildings demolished for public safety or similar purposes – where the building will be replaced by another residential building or the land will remain vacant:		X
Any residential building demolition project that consists of demolition of two or more residential buildings at a single site:	X	
Any intentional burning of a residential building constitutes an institutional use of the building and is therefore subject to the asbestos NESHAP	X	