



1584 Hadley Avenue North
Oakdale, MN 55128

Contact: Planning
Email: Planning@ci.oakdale.mn.us
Phone: 651.730.2720
Fax: 651.730.2820

Application Date:	
Fee: \$550	Escrow: See Below*

FINAL PLAT

A Final Plat may only be submitted once a Preliminary Plat has been reviewed and approved by the City Council. Unless an extension has been granted by the City Council, the subdivider shall submit an application for Final plat with one (1) year following Preliminary Plat approval. If the final plat is not submitted within a year, and an extension from the City Council has not been obtained, the Preliminary Plat shall be considered void. The final plat is a recorded legal document and must conform to all Minnesota State laws.

PARCEL IDENTIFICATION NO (PIN):		COMP PLAN FUTURE LAND USE:	
LEGAL DESCRIPTION:		ZONING DISTRICT:	
PROJECT ADDRESS:		LOT SIZE:	
OWNER: Name: Address: City, State: Phone: Email:	APPLICANT (IF DIFFERENT THAN OWNER):		
DESCRIPTION OF REQUEST:		DATE OF PRELIMINARY PLAT APPROVAL:	
APPLICABLE ZONING CODE SECTION(S): <i>Please review the referenced code section for a detailed description of required submittal documents, and subsequent process.</i>			
<ol style="list-style-type: none"> Chapter 21 Subdivisions; Article III Sec. 21-33. Procedure for Final Plat Chapter 25 Zoning 			

Submittal Materials

The following materials must be submitted with your application in order to be considered complete. A complete application must be made at least 30 days prior to the City Council meeting for which you wish to be heard. If you have any questions or concerns regarding the necessary materials please contact the City Planner.

AP – Applicant check list, CTY – City check list

AP	CTY	MATERIALS
<input type="checkbox"/>	<input type="checkbox"/>	<p>Final Plat: The Final Plat shall be prepared by a registered land surveyor and include:</p> <ul style="list-style-type: none"> ▪ Name of proposed subdivision ▪ Address any conditions as applied by the City Council at time of preliminary plat ▪ Legal Description (Lot, Block, Subdivision, PIN) ▪ Property Type, Torrens or Registered (note: if Registered, you must supply the City with the Owner's Duplicate of Title) ▪ Contact person's name, address, email address, telephone and fax numbers <p>COPIES: 3 (2 Full Size, 1 Reproducible copy at 11" x 17" or 8 ½" x 11" format)</p>

Application for: **FINAL PLAT**
City of Oakdale

<input type="checkbox"/>	<input type="checkbox"/>	Certificate by a registered engineer that the grade, pad elevations, corner pin elevations, permanent erosion control measures, and emergency overflow swales will be established.
<input type="checkbox"/>	<input type="checkbox"/>	Summary of all changes from preliminary plat
<input type="checkbox"/>	<input type="checkbox"/>	Attorney's opinion of title showing title or control of property
<input type="checkbox"/>	<input type="checkbox"/>	Final Plat application submittal form completed and signed by all necessary parties
<input type="checkbox"/>	<input type="checkbox"/>	Paid Application Fee: \$550
<input type="checkbox"/>	<input type="checkbox"/>	*Escrow Paid: 1-10 Acres \$500 Over 10 Acres \$1,000

MATERIALS THAT MAY BE REQUIRED UPON THE REQUEST OF THE CITY PLANNER

<input type="checkbox"/>	<input type="checkbox"/>	Electronic copy of all submittal documents
<input type="checkbox"/>	<input type="checkbox"/>	Executed Developer's Agreement, if applicable
<input type="checkbox"/>	<input type="checkbox"/>	If applicable, the city may require an updated Preliminary Plat that incorporates the conditions identified by the City Council during the preliminary plat review. (All plans shall be at a scale not smaller than 1" = 100') COPIES: 3 (2 Full Size, 1 Reproducible copy at 11" x 17" or 8 1/2" x 11" format)

Review and Decision by the City Council. The City Council shall review the application for Final Plat. The City Council is the only body with the authority to make a final determination.

Recordation: The developer shall be required within 45-days of approval by the City Council to prepare and record any and all property to be deeded to the City, and record the deed(s) with the plat mylars, and provide evidence to the city of the recordation.

This application must be signed by all owners of the subject property or an explanation given why this not the case.

We, the undersigned, have read and understand the above.

Signature of Applicant

Date

Signature of Applicant

Date

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****Form for Approval, by signature, of County officials concerned with the recording of the plat:**

Checked and approved this ___ day of _____, 20__ .

By: _____
Washington County Surveyor

By: _____
Deputy

No delinquent taxes and transfer entered this ___ day of _____, 20__ .

By: _____
Washington County Auditor

By: _____
Deputy

Document Number: _____

I hereby certify this instrument was filed in the office of the Register of Deeds for the
record on this ___ day of _____, 20__, at _____ on page _____.

Register of Deeds, Washington County
By: _____

If property being platted is in the Torrens system, use the following number:

Document # _____

I hereby certify this instrument was filed in the office of the Register of Deeds for the
record on this ___ day of _____, 20__, at _____ Minnesota, and was duly recorded in the Book
_____ of _____ on page _____.

Register of Title, Washington County
By: _____