



Application Date:	
Fee: \$525	Escrow: \$525

ZONING AMENDMENT - TEXT

In accordance with the provisions of Minnesota State Statutes, the City Council may from time to time adopt amendments to the zoning ordinance. An amendment to the zoning ordinance involves changes in its text and wording, including but not limited to, changes in the regulations regarding uses setbacks, heights, lot areas, definitions, administration, and/or procedures. Text amendments do not include the rezoning of property.

PARCEL IDENTIFICATION NO (PIN): LEGAL DESCRIPTION:	CHAPTER & SECTION NUMBER OF PROPOSED AMENDMENT:
OWNER: Name: Address: City, State: Phone: Email:	APPLICANT (IF DIFFERENT THAN OWNER):
DESCRIPTION OF REQUEST:	
APPLICABLE ZONING CODE SECTION(S): <i>Please review the referenced code section for a detailed description of required submittal documents, and subsequent process.</i> 1. 25 – 11 Procedure for Amendments to this Zoning Ordinance	

Submittal Materials

The following materials must be submitted with your application in order to be considered complete. A complete application must be made at least 30 business days prior to the Planning Commission meeting for which you wish to be heard. If you have any questions or concerns regarding the necessary materials please contact the City Planner.

AP – Applicant check list, CTY – City check list

AP	CTY	MATERIALS
<input type="checkbox"/>	<input type="checkbox"/>	Identification of the existing ordinance language proposed for Amendment. Your identification should include the following: <ul style="list-style-type: none"> ▪ Chapter and Section Number ▪ Existing Text of the Section
<input type="checkbox"/>	<input type="checkbox"/>	Proposed Language for Ordinance Amendment. Identification of the proposed substitute wording for the zoning text.
<input type="checkbox"/>	<input type="checkbox"/>	Written Narrative describing your reason for requesting the text Amendment including: <ul style="list-style-type: none"> ▪ How you would be impacted by the zoning text amendment? ▪ How the text amendment meets the intent of the Comprehensive Plan? ▪ How the text amendment will impact the zoning code? ▪ How the text amendment will impact the subdivision code?

Application for: **ZONING AMENDMENT – TEXT**
City of Oakdale

<input type="checkbox"/>	<input type="checkbox"/>	Any graphic representations of how the amendment will benefit the community.
<input type="checkbox"/>	<input type="checkbox"/>	Zoning Amendment Application Form Completed and signed by Owner, or someone having legal interest in the property.
<input type="checkbox"/>	<input type="checkbox"/>	Statement acknowledging that you have contacted the other governmental agencies such as Watershed Districts, County departments, State agencies, or others that may have authority over your property for approvals and necessary permits.
<input type="checkbox"/>	<input type="checkbox"/>	Mailing labels with names and addresses of property owners within 500 feet.
<input type="checkbox"/>	<input type="checkbox"/>	Paid Application Fee: \$525
<input type="checkbox"/>	<input type="checkbox"/>	Paid Escrow: \$525

Review and Recommendation by the Planning Commission. The Planning Commission shall consider oral or written statements from the applicant, the public, City Staff, or its own members. It may question the applicant and may recommend approval, disapproval or continue the application.

Review and Decision by the City Council. The City Council shall review the application after the Planning Commission has made its recommendation. The City Council is the only body with the authority to make a final determination and either approve or deny the application.

We, the undersigned, have read and understand the above.

Signature of Applicant	Date
Signature of Applicant	Date
Signature of Owner (if different than Applicant)	Date