



1584 Hadley Avenue North
Oakdale, MN 55128

Contact: Planning
Email: Planning@ci.oakdale.mn.us
Phone: 651.730.2720
Fax: 651.730.2820

Application Date:	
Fee: \$550	Escrow: \$550

COMPREHENSIVE PLAN AMENDMENT – (MAP OR TEXT)

It is the policy of the City of Oakdale that the enforcement, amendment, and administration of any components of the Zoning Ordinance be accomplished with due consideration of the recommendations contained in the City's Comprehensive Plan. Therefore, any Comprehensive Plan Amendment shall be considered in conjunction to the Comprehensive Plan, and shall consider the impact to the zoning ordinance and future land uses in the community.

PARCEL IDENTIFICATION NO (PIN):	COMP PLAN FUTURE LAND USE:
LEGAL DESCRIPTION:	ZONING DISTRICT:
OWNER: Name: Address: City, State: Phone: Email:	LOT SIZE:
APPLICANT (IF DIFFERENT THAN OWNER):	
REQUESTED ACTION: <input type="checkbox"/> Map Amendment <input type="checkbox"/> Text Amendment <input type="checkbox"/> Map & Text Amendment	
BRIEF SUMMARY OF REQUEST:	
APPLICABLE ZONING CODE SECTION(S): <i>Please review the referenced code section for a detailed description of required submittal documents, and subsequent process.</i>	
<ol style="list-style-type: none"> 1. 25-03 Relation to Comprehensive Plan 2. City Comprehensive Plan 	

Submittal Materials

The following materials must be submitted with your application in order to be considered complete. A complete application must be made at least 20 business days prior to the Planning Commission meeting for which you wish to be heard. If you have any questions or concerns regarding the necessary materials please contact the City Planner.

AP – Applicant check list, CTY – City check list

AP	CTY	MATERIALS
<input type="checkbox"/>	<input type="checkbox"/>	Current Text or Map in Comprehensive Plan. The following must be included in your submittal: <ul style="list-style-type: none"> ▪ Chapter and Section Number ▪ Existing Text of the Section or Map
<input type="checkbox"/>	<input type="checkbox"/>	If, map amendment, request to reguide land from: _____ to: _____. <i>*Please note that if you are requesting a Map Amendment to the Comprehensive Plan that you may also need to make an application for rezoning.</i>
<input type="checkbox"/>	<input type="checkbox"/>	Proposed Text and Map Changes: Submit your proposed changes to the text or Map, or both. Please make sure to consider how your changes affects different chapters in the plan, and consider this when you submit your application. Make sure to address all areas that might be affected by your changes. (For

Application for: **COMPREHENSIVE PLAN AMENDMENT**
City of Oakdale

		example, a land use change might impact the traffic and transportation section, so make sure to address both chapters).
<input type="checkbox"/>	<input type="checkbox"/>	Written Narrative. Your description should include how you intend to use and/or benefit by the Comprehensive Plan Amendment and should include the following: <ul style="list-style-type: none"> ▪ Address how the proposed Comprehensive Plan Amendment will affect adjacent properties. ▪ Does your proposed language affect any other section of the Comprehensive Plan? ▪ Does your proposed language affect density? Increase or decrease?
<input type="checkbox"/>	<input type="checkbox"/>	Any graphic representations of how the amendment will benefit your property (if applicable)
<input type="checkbox"/>	<input type="checkbox"/>	Comprehensive Plan Amendment Application Form
<input type="checkbox"/>	<input type="checkbox"/>	Paid Application Fee: \$550
<input type="checkbox"/>	<input type="checkbox"/>	Paid Escrow: \$550

Review and Recommendation by the Planning Commission. The Planning Commission shall consider oral or written statements from the applicant, the public, City Staff, or its own members. It may question the applicant and may recommend approval, disapproval or continue the application. The Commission may impose necessary conditions and safeguards in conjunction with their recommendation.

Review and Decision by the City Council. The City Council shall review the application after the Planning Commission has made its recommendation. The City Council is the only body with the authority to make a final determination and either approve or deny the application.

This application must be signed by all owners of the subject property or an explanation given why this not the case.

We, the undersigned, have read and understand the above.

Signature of Applicant

Date

Signature of Applicant

Date

Signature of Owner

Date