



BUILDING DEPARTMENT  
 1584 Hadley Avenue N  
 Oakdale, MN 55128  
 Phone: 651-739-5150  
 Fax: 651-730-2820  
 E-Mail: [permits@ci.oakdale.mn.us](mailto:permits@ci.oakdale.mn.us)  
[www.ci.oakdale.mn.us](http://www.ci.oakdale.mn.us)

## NON RENTAL PROPERTY OR TRANSFER OF OWNERSHIP CERTIFICATE

I hereby certify that the property located at \_\_\_\_\_  
 is not currently being rented, and is either owner-occupied or vacant. I understand that if I do choose to rent the  
 above referenced property I will have to obtain a rental license from the City of Oakdale. Renting without first  
 obtaining a rental license is a misdemeanor offense, punishable by up to a \$500 fine and/or 90 days in jail.

| PROPERTY INFORMATION  |
|---|
| The above referenced dwelling is: <input type="checkbox"/> Owner-occupied <input type="checkbox"/> Vacant |
| If vacant, is the property for sale? <input type="checkbox"/> Yes <input type="checkbox"/> No             |

| SIGNATURE  |        |      |
|--|--------|------|
| Signature of Owner/Agent:                        | Date:  |      |
| Print Name:                                      | Phone: |      |
| Address (if different than referenced property): |        |      |
| City:  | State: | Zip: |

I hereby certify that the property located at \_\_\_\_\_

Was sold on \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_\_

| PROPERTY OWNER INFORMATION |
|----------------------------|
| Name:                      |
| Address:                   |

| SIGNATURE                    |        |      |
|------------------------------|--------|------|
| Signature of Previous Owner: | Date:  |      |
| Print Name:                  | Phone: |      |
| Current Address:             |        |      |
| City:                        | State: | Zip: |

| RETURN FORM BY   |  |                                  |
|--|--|----------------------------------|
| <u>MAIL</u><br><br>City of Oakdale<br>1584 Hadley Av. N.<br>Oakdale, MN 55128<br>Attn: Housing License | <u>EMAIL</u><br><br><a href="mailto:permits@ci.oakdale.mn.us">permits@ci.oakdale.mn.us</a> | <u>FAX</u><br><br>(651) 730-2820 |