

**WORKSHOP
OAKDALE CITY COUNCIL
June 22, 2021**

The City Council held a workshop on Tuesday, June 22, 2021, at Oakdale City Hall, 1584 Hadley Avenue North, Oakdale, Minnesota. The meeting began at 5:00 PM.

Present: Mayor Paul Reinke

Council Members: Jake Ingebrigtsen
Susan Olson
Colleen Swedberg
Kevin Zabel

Also Present: Christina Volkens, City Administrator
Susan Barry, City Clerk
Mary Cutrufello, Planning Intern
Alyssa MacLeod, Communications Specialist
Nick Newton, Police Captain
Chelsea Petersen, Administrative Services Director
Emily Shively, City Planner
Bob Streetar, Community Development Director
Bill Sullivan, Chief of Police
Kevin Wold, Fire Chief
Jason Zimmerman, Finance Director

Andy Hering, Redpath and Associates

AUDITOR PRESENTATION SUMMARIZING 2020 AUDIT

And Hering, Redpath and Associates, provided an overview of the city's audit report for 2020.

Administrative Services Director Petersen added that staff was working with Platinum Bank to address an "insufficient collateral" item noted in the audit. In response to a question from Council Member Ingebrigtsen, City Administrator Volkens indicated that city is at no risk at this time; however, staff would be looking at the current banking arrangements and determine where modifications may be needed.

ADVISORY BODY REAPPOINTMENTS: PARKS AND RECREATION COMMISSION

The City Council interviewed the following persons seeking reappointment to the Parks and Recreation Commission: Janet Cunningham and Mark Giannini.

ADVISORY BODY REAPPOINTMENTS: PLANNING COMMISSION

The City Council interviewed the following person seeking reappointment to the Planning Commission: Dallas Pierson.

Planning Commissioner Pierson asked that advisory body members receive training on Robert's Rules.

REAPPOINTMENT DISCUSSION

The City Council supported reappointing Janet Cunningham and Mark Giannini to the Parks and Recreation Commission and Dallas Pierson to the Planning Commission at the regular City Council meeting.

2022 BUDGET

City Administrator Volkens provided an overview of the 2022 Budget process and the budget review schedule. She noted that the city's financial system (Incode) would be upgraded and that Finance Director Zimmerman has recommended that the city also acquire budgeting software, such as Open Gov. City Administrator Volkens added that staff would provide details, such as subscription costs, at a future meeting and obtain several estimates.

Finance Director Zimmerman added that Incode collects data and budgeting software provides data in a multitude of formats.

In response to a question from Mayor Reinke, City Administrator Volkens noted that the city's classification and compensation plan would be brought to the City Council for review and would include placeholders for labor contract adjustments.

Council Member Zabel asked that the use of broadcast fees be discussed.

COUNCIL TOPICS

Age Friendly Community

The City Council briefly discussed a request to be designated as an "Age Friendly Community" and decided to bring the matter back to the July 13 meeting.

Administrative Services Director

City Administrator Volkens announced that Administrative Services Director Petersen tendered her resignation effective July 30 to become Assistant City Administrator for the City of Shakopee, which is a promotion with a location close to her home.

PROPOSED ORDINANCE: Temporary Patios

The City Council continued a discussion from the May 11 workshop to amend the code to allow temporary outdoor patios.

Community Development Director Streetar noted that at their June 3 Planning Commission meeting, the Planning Commission supported amending the code to allow temporary outdoor patios.

In response to a question from City Administrator Volkens, Police Captain Newton explained that the Police Departments' main concern with outdoor patios would be amplified sound.

Council Member Zabel suggested modifying the city's liquor code to allow for licenses to include outdoor patios instead of creating a new code.

Planning Commissioner Pierson noted that the proposed code would allow other restaurants to have an outdoor patio not only those that serve alcohol.

Community Development Director Streetar indicated that the patio code would address the placement of tables, amplified sound, traffic, approval from the property owner, etc., similar to the city's garden center licenses.

In response to a question from Council Member Zabel, Community Development Director Streetar explained that outdoor patios would not be approved for businesses where parking stalls would fall below that required by the city. In addition, Community Development Director Streetar noted that the licensing process would allow the opportunity to address any issues when businesses apply for license renewal.

City Planner Shively noted that three businesses in Bergen Plaza (10th Street and Hadley Avenue) have adequate sidewalk area to offer patio seating; the temporary outdoor patio license would allow businesses without adequate sidewalk space to have an outdoor patio in an adjacent parking lot.

Council Member Ingebrigtsen supported the request but asked that start in 2022.

Council Member Zabel agreed and planned to look at space at businesses on the list provided.

Mayor Reinke supported the request but asked that the fee be less than \$400.

Council Member Olson supported the request.

Council Member Swedberg supported the request starting in 2022.

ADJOURNMENT

The workshop adjourned at 6:50 PM.

Respectfully submitted, Susan Barry, City Clerk