

**REGULAR MEETING  
OAKDALE CITY COUNCIL  
January 12, 2021**

**CALL TO ORDER**

A regular meeting of the City Council of the City of Oakdale was held on January 12, 2021, at Oakdale City Hall, 1584 Hadley Avenue, Oakdale, Minnesota. The meeting was called to order by Mayor Paul Reinke at 7:04 PM.

**CALL OF ROLL**

On a call of roll, the following were present:

Mayor Paul Reinke

Council Members: Jake Ingebrigtsen  
Susan Olson  
Colleen Swedberg  
Kevin Zabel

Absent: None

Also Present: Christina Volkens, City Administrator  
Jim Thomson, City Attorney  
Susan Barry, City Clerk  
Alyssa MacLeod, Communications Specialist  
Chelsea Petersen, Administrative Services Director (participated virtually)  
Emily Shively, City Planner (participated virtually)  
Bob Streetar, Community Development Director (participated virtually)  
Bill Sullivan, Chief of Police  
Kevin Wold, Fire Chief (participated virtually)

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES:** Workshop, October 27, 2020  
Workshop, November 24, 2020  
Workshop, December 8, 2020  
Truth in Taxation/Regular Meeting, December 8, 2020

**A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER SWEDBERG, TO APPROVE THE WORKSHOP MINUTES OF OCTOBER 27, 2020, AS PRESENTED.**

**5 AYES.**

**A MOTION WAS MADE BY COUNCIL MEMBER OLSON, SECONDED BY COUNCIL MEMBER ZABEL, TO APPROVE THE WORKSHOP MINUTES OF NOVEMBER 24, 2020, AS PRESENTED.**

**5 AYES.**

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER OLSON, TO APPROVE THE WORKSHOP MINUTES OF DECEMBER 8, 2020, AS PRESENTED.

5 AYES.

A MOTION WAS MADE BY COUNCIL MEMBER SWEDBERG, SECONDED BY COUNCIL MEMBER INGEBRITSON, TO APPROVE THE TRUTH IN TAXATION AND REGULAR MEETING MINUTES OF DECEMBER 8, 2020, AS PRESENTED.

5 AYES.

CONSENSUS MOTIONS

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRITSON, SECONDED BY COUNCIL MEMBER OLSON, TO APPROVE THE FOLLOWING CONSENSUS MOTIONS:

- a) Waive reading and adopt Resolution 2021-03, Approving purchase agreement and authorizing sale of city property (former Titan Park).
- b) Waive reading and adopt Resolution 2021-04, Electing to not waive the statutory tort limits relating the liability coverage provided by the League of Minnesota Cities Insurance Trust.
- c) Waive reading and adopt Resolution 2021-05, Delegating authority to make electronic fund transfers.
- d) Waive reading and adopt Resolution 2021-06, Appointing Andrew Dickman as a full-time probationary Patrol Officer, effective January 13, 2021, at a rate of pay consistent with the existing labor agreement; and waive reading and adopt Resolution 2021-07, Appointing Seth Bailey as a full-time probationary Patrol Officer, effective January 13, 2021, at a rate of pay consistent with the existing labor agreement.
- e) Waive reading and adopt Resolution 2021-08, Designating the official depositories and investment brokerages for the City of Oakdale for calendar year 2021.
- f) Approve the issuance of 2021 Solid Waste Hauler Licenses, as noted, contingent upon receipt of all required materials as listed in the ordinance.
- g) Waive reading and adopt Resolution 2021-09, Establishing certain fees, rates, and charges within the city (Mobile Food Vendor License).
- h) Waive reading and adopt Resolution 2021-10, Designating the official newspaper for the City of Oakdale for calendar year 2021.
- i) Approve Minnesota Pollution Control Agency (MPCA) Grant Agreement for the Temporary Granular Activated Carbon (GAC) Treatment System for Well 7.

5 AYES.

**OATH OF OFFICE: Patrol Officer Andrew Dickman**

Mayor Reinke administered the Oath of Office to Patrol Officer Andrew Dickman.

**OATH OF OFFICE: Patrol Officer Seth Bailey**

Mayor Reinke administered the Oath of Office to Patrol Officer Seth Bailey.

**ADVISORY BOARDS AND COMMISSIONS**

a) **Planning Commission: Minutes of September 3, 2020**

The City Council acknowledged receipt of the Planning Commission minutes of September 3, 2020.

**COMMUNITY DEVELOPMENT**

a) **COVID Recovery Business Loan Policy Amendment**

Community Development Director Streetar reviewed a request to amend the COVID recovery business loan program policy to allow businesses to receive up to two \$10,000 loans from the city.

In response to questions from Council Member Zabel, Community Development Director Streetar explained that retaining the amount of \$10,000 would provide additional loans and also the option for a business to request a second loan. He also explained that all of the loans have the same payment deadline of September 2023.

In response to a question from Council Member Swedberg, Community Development Director Streetar explained that the City Council could choose to extend the payment deadline should a business need additional time to pay back the loan.

In response to a question from Council Member Olson, Community Development Director Streetar explained that he did not know whether the city would run out of loan funds and added that Washington County was unveiling a new relief program.

Community Development Director Streetar provided data to the City Council that \$31 million has been made available to Oakdale businesses during the pandemic, from a variety of sources including federal, state, and county allocations.

In response to a question from Council Member Ingebrigtsen, Community Development Director Streetar affirmed that businesses need to enter a loan repayment agreement with the city.

Staff was directed to continue to promote the city's business assistance programs.

**A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER INGEBRIGTSON, TO WAIVE READING AND ADOPT RESOLUTION 2021-11, AMENDING POLICY EPD-027 – COVID RECOVERY BUSINESS LOAN PROGRAM TO INCLUDE THE ALLOWABLE NUMBER OF LOANS PER BUSINESS TO TWO.**

**5 AYES.**

**b) Animal Emergency and Referral Center Site Plan**

City Planner Shively provided an overview of a request from the Animal Emergency and Referral Center of Minnesota (AERC) to construct a three-story emergency and specialty center at 1160 Helmo Avenue; the existing facility at 1163 Helmo Avenue would be utilized for administration and outpatient services.

**A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER OLSON, TO WAIVE READING AND ADOPT RESOLUTION 2021-12, APPROVING THE SITE PLAN FOR THE ANIMAL EMERGENCY AND REFERRAL CENTER OF MINNESOTA’S SPECIALTY MEDICAL CENTER AT 1160 HELMO AVENUE.**

**5 AYES.**

**c) Community Development Update**

Community Development Director Streetar provided updates on the following:

- Willowbrooke Final Plat: Going to City Council on January 26.
- Eagle Point School: Foundation work underway.
- Auto Zone (County Road 14): Nearing completion.
- Tanners Lake Redevelopment Site: Staff meeting with hotel developer.

**ADMINISTRATOR REPORT**

**a) Massage Therapy, Massage Therapy Premises, and Tobacco Sales License Fee Rebates**

City Administrator Volkens reviewed the previous council request to rebate three months’ of license fees to those holding city-issued massage therapy, massage therapy premises, and tobacco sales licenses during the period of time they were unable to operate due to Governor Walz’s “stay at home” order relating to COVID.

Council Member Swedberg indicated that while this information was as requested, she would now like information about businesses in the community that did not close but may have experienced adverse financial impacts due to COVID, such as hair and nail salons and barber shops.

Staff was directed to remind Oakdale businesses of financial relief and support programs offered by the state, county, and city.

Council Member Ingebrigtsen noted that Congress was readying a new COVID relief package.

**A MOTION WAS MADE BY COUNCIL MEMBER SWEDBERG, SECONDED BY COUNCIL MEMBER ZABEL, TO DENY THE REQUEST TO REBATE A PORTION OF 2020 FEES FOR MASSAGE THERAPY, MASSAGE THERAPY PREMISES, AND TOBACCO SALES LICENSES.**

**NO VOTE TAKEN. MOTION AMENDED:**

**A MOTION WAS MADE BY COUNCIL MEMBER SWEDBERG, SECONDED BY COUNCIL MEMBER ZABEL, TO TABLE THE REQUEST TO REBATE A PORTION OF THE 2020 FEES FOR MASSAGE THERAPY, MASSAGE THERAPY PREMISES, AND TOBACCO SALES LICENSES TO A FUTURE DATE TO BE DETERMINED AT THE FEBRUARY 9 COUNCIL WORKSHOP DISCUSSION.**

**5 AYES.**

Mayor Reinke explained that the City Council would be taking a wider view at the effect of COVID on the business community.

Council Member Zabel suggested having the Oakdale Economic Development Commission weigh in.

### **COUNCIL PRESENTATIONS**

**a) Acting Mayor Designation and Board and Commission Liaison Appointments**

**A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER SWEDBERG, TO AFFIRM THE COUNCIL LIAISON APPOINTMENTS TO OAKDALE BOARDS AND COMMISSIONS FOR 2021 AND 2022, AS NOTED:**

**BOARDS AND COMMISSIONS**

Economic Development Commission  
Environmental Management Commission  
Parks and Recreation Commission  
Planning Commission  
Tree Board

**COUNCIL LIAISON**

Council Member Swedberg  
Council Member Zabel  
Council Member Ingebrigtsen  
Council Member Olson  
Mayor Reinke

**AND TO DESIGNATE COUNCIL MEMBER SUSAN OLSON AS ACTING MAYOR FOR 2021.**

**5 AYES.**

**b) Sgt. Pepper's**

Mayor Reinke noted that he had the opportunity to dine at Sgt. Pepper's following the re-opening of restaurants.

**c) Council Liaison Updates**

Mayor Reinke announced that the Council Liaisons to Boards and Commissions would provide any updates at the second City Council meeting held each month.

**CLAIMS**

**A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER OLSON, TO APPROVE THE CLAIMS FOR THE PERIOD OF DECEMBER 5 TO DECEMBER 23 IN THE AMOUNT OF \$827,541.85.**

**5 AYES.**

**A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER INGEBRIGTSON, TO APPROVE THE CLAIMS FOR THE PERIOD OF DECEMBER 24 TO JANUARY 8 IN THE AMOUNT OF \$1,036,626.65.**

**5 AYES.**

**ADJOURNMENT**

**A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER SWEDBERG, TO ADJOURN THE REGULAR MEETING OF JANUARY 2, 2021, AT 7:46 PM.**

**5 AYES.**

Respectfully submitted,  
Susan Barry,  
City Clerk