



City of Oakdale, Minnesota

-established 1974-

Department of Recreation
4444 Hadley Avenue North
Oakdale, MN 55128
(651) 747-3867

julie.williams@ci.oakdale.mn.us

August 14, 2020

Dear Parks and Recreation Commissioners:

Enclosed is your packet of information for the regular Parks and Recreation Commission meeting to be held on Tuesday, August 18. The meeting will be held at 7 p.m. in the Oakdale City Hall Council Chambers, 1584 Hadley Avenue.

The commission will again vote on a new chair and vice-chair, instructions and ballots have been provided in your packet. Brian Bachmeier will also provide an update on the Walton hockey rink and the Walton ballfield fencing and pavement replacement. Finally, the commission will be updated on current and upcoming recreation programs.

Should you have any questions regarding the upcoming meeting, or are unable to attend, please feel free to contact me directly at (651) 747-3867.

Sincerely,

Julie Williams

Julie Williams



AGENDA

Oakdale Parks and Recreation Commission

Tuesday, August 18, 2020, 7PM
Council Chambers, Oakdale City Hall

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE*

APPROVAL OF MINUTES: MEETING, JUNE 16, 2020

CITY COUNCIL UPDATE: COLLEEN SWEDBERG

CHAIR/VICE CHAIR VOTE

MANAGEMENT REPORTS

- a) **WALTON HOCKEY RINK & WALTON BALLFIELD FENCING AND PAVEMENT REPLACEMENT – BRIAN BACHMEIER**
- b) **RECREATION UPDATE – JULIE WILLIAMS**

ALL OTHER ITEMS

- a) **COMMISSIONERS COMMENTS**

ADJOURNMENT

**The next regular Parks and Recreation Commission meeting will be held
September 15, 2020 at 7:00 PM in the Council Chambers.**

**REGULAR MEETING
PARKS AND RECREATION COMMISSION
City of Oakdale
June 16, 2020**

CALL TO ORDER

A regular meeting of the Oakdale Parks and Recreation Commission was held on Tuesday, June 16, 2020, at Oakdale City Hall, 1584 Hadley Avenue, Oakdale, Minnesota. The meeting was called to order by Commissioner Roettger at 7:00 PM.

CALL OF ROLL

On a call of roll, the following were present:

Commissioners: James Roettger
 Paul Lockhart
 Glen Giacoletto
 Steve Meyer
 Jenny Nyberg

Absent: Janet Cunningham
 Brian Bachmeier, City Engineer

Also Present: Colleen Swedberg, City Council
 Jeff Koesling, Parks Superintendent
 Julie Williams, Recreation Superintendent

Quorum Present: YES NO

PLEDGE OF ALLEGIANCE

WELCOME NEW COMMISSIONERS GLEN GIACOLETTO AND STEVE MEYER

APPROVAL OF MINUTES: Regular Meeting Minutes, February 18, 2020

A MOTION WAS MADE BY COMMISSIONER LOCKHART, SECONDED BY COMMISSIONER NYBERG TO APPROVE THE MINUTES OF THE PARKS AND RECREATION COMMISSION REGULAR MEETING OF FEBRUARY 18, 2020 AS PRESENTED.

5 AYES 0 NAYS

CITY COUNCIL UPDATE – Colleen Swedberg

Councilperson Swedberg announced that Commissioner Roettger will be retiring and asked if he is willing to provide history to the commission if needed, to which he responded, he will.

PARKS AND RECREATION COMMISSION

June 16, 2020

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Tree Board Update - Councilmember Swedberg reported that the Oakdale Tree Board has vacancies for new members. Since the Tree Board is not considered a commission, current commissioners are able to participate. They are hoping to partner with the Parks and Recreation Commission to possibly plant trees along some of the trails in the near future.

In response to Commissioner Roettger's question if the Tree Board has contacted the DNR for trees/seedlings, Councilperson Swedberg replied that she will reach out to Loren Cota.

PARKS UPDATE – Jeff Koesling

Daily Maintenance – Parks Superintendent Koesling stated that without sports programs this year they were not able to hire as many seasonal staff. Due to wet weather, recent events in the city and the holiday, special projects are on hold. Plans are to begin the Tanner's Lake project at end of week or next.

In response to Commissioner Roettger's comment regarding compliance with and lack of handicapped parking at Tanner's Lake, Parks Superintendent Koesling will follow up with Brian Bachmeier.

Traveling Softball – A hybrid version of traveling softball and baseball will start soon. Adult softball will play a couple nights per week.

In response to Commissioner Giacoletto's questions regarding who maintains school fields, Parks Superintendent Koesling replied that Oakdale and OAA use a few of the school fields and prep and drag fields on game days but does not have enough manpower to maintain regularly.

In response to Commissioner Nyberg's question why the department is short staffed, Parks Superintendent Koesling stated it was due to the Covid19 crisis and the cancelling of summer sports.

RECREATION UPDATE – Julie Williams

Summer Programs – Recreation Superintendent Williams reported that summer programs were divided into four groups: In Person, To Be Determined, Cancelled and Virtual. No summer staff was hired this year due to program cancellations. Smaller nature programs for preschoolers, art classes and late season yoga are still scheduled.

Farmer's Market - Started June 10 and has added safety measures such as hand sanitizing stations, additional cleaning and space between vendor/customer.

Community Walk – Began in May and has 262 participants.

Artist of the Month – Resumes in July.

OPEN FORUM:

Michael Launderville, President, Tartan Area Youth Hockey Association, reported that the hockey program will lose their ice rink at Tartan High School in the near future and inquired about a possible agreement with the city's outdoor rinks. There are talks with the school district to build a larger rink that would include showers and lockers but no plans as of yet.

PARKS AND RECREATION COMMISSION

June 16, 2020

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Parks Superintendent Koesling mentioned bids will open on Thursday, June 18 for the reconstruction of the ice rink at Walton Park. Plans are to have a portable rink that would be ready for use this winter.

COMMISSIONER COMMENTS

Bearth Field - Commissioner Lockhart noted a bid was accepted by Peterson Fencing to repair backstops, replace cement along baselines and add a pop up fence over backstop. Additional updates will be done in future using a \$10,000 grant from the Minnesota Twins.

ADJOURNMENT

COMMISSIONER ROETTGER ADJOURNED THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION, DATED JUNE 16, 2020, AT 7:24 P.M.

Respectfully submitted,
Teresa Buhl

MEMORANDUM

TO: Christine Volkers, City Administrator
FROM: Julie Williams, Recreation Superintendent
DATE: August 14, 2020
SUBJECT: Recreation Monthly Update – August 2020

The following information is provided to the City Administrator and Parks and Recreation Commissioners as information only. There is no need for any official commission, council, or administrative action; but rather, this is an effort by staff to keep you informed of the department's day-to-day operations.

1. **Summer Programming** – Limited programming continues this summer based on the requirements for smaller group sizes, social distancing and disinfecting. Please see attached flyer.
2. **Beekeeping and Honey Extraction** – The department held its annual beekeeping program at the Discovery Center on Thursday, Aug 13. Our live bee hive, courtesy of beekeepers Karen and Duane Voy, continues to grow! Last week they added yet another “super.” A honey super is the part of a beehive that is used to collect honey.
3. **Amphitheater Program** - “Bruce the Bug Guy” will make a stop at the amphitheater on Thursday, August 20 at 10 AM with his collection of live insects.
4. **Red Cross/Wellness 50+ Blood Drive** – Wellness 50+, Washington County and the City of Oakdale are partnering with the Red Cross to bring a blood drive to the Discovery Center. The event will be held on Thursday, August 27 from 10 AM to 4 PM.
5. **Fall/Winter Newsletter** – The Fall/Winter newsletter will be mailed to residents in mid-September. The newsletter will cover the months October through January.
6. **Farmers Market** – The Oakdale Farmers Market continues to see great traffic this season. Vendors continue to arrive with fresh produce, flowers, canned goods and variety of baked items. We welcomed new food truck, GoBBQ to the market last week who provided pulled pork, chicken, ribs and sides (great baked beans).



PROCESS

ELECTION OF 2020 COMMISSION CHAIR

- STEP 1. Nominate candidates for the Chair position. Nominations do not require a “second,” but other members may “second” the nomination to show support.
“Motion to nominate Commissioner _____ for the position of Chair.”
- STEP 2. When there are no new nominations to be made, someone should make a motion that nominations close. The motion to close requires a second.
“Motion to close nominations for the position of Chair.”
- STEP 3. Election using the ballot provided. Commissioners write in their choice from those nominated and pass the ballots to staff for tabulating.
- STEP 4. Staff will announce results.
- STEP 5. Election of Chair requires a motion and a second.
“Motion to elect Commissioner _____ for the position of Chair of the Parks and Recreation Commission for a period of one (1) calendar year.”

ELECTION OF 2020 COMMISSION VICE CHAIR

- STEP 1. Nominate candidates for the Vice Chair position. Nominations do not require a “second,” but other members may “second” the nomination to show support.
“Motion to nominate Commissioner _____ for the position of Vice Chair.”
- STEP 2. When there are no new nominations to be made, someone should make a motion that nominations close. The motion to close requires a second.
“Motion to close nominations for the position of Vice Chair.”
- STEP 3. Election using the ballot provided. Commissioners write in their choice from those nominated and pass the ballots to staff for tabulating.
- STEP 4. Staff will announce results.
- STEP 5. Election of Vice Chair requires a motion and a second.
“Motion to elect Commissioner _____ for the position of Vice Chair of the Parks and Recreation Commission for a period of one (1) calendar year.”

Assumption of the roles of Chair and Vice Chair may commence immediately following the vote.

BALLOT



Election of 2020 Parks and Recreation
Commission Chair February 18, 2020

Please write in your choice for Chair from those nominated tonight:

Chair: _____

Pass your ballot to staff when completed; votes will be tallied and announced immediately following the vote.

BALLOT



Election of 2020 Parks and Recreation
Commission Vice Chair February 18, 2020

Please write in your choice for Vice Chair from those nominated tonight:

Vice Chair: _____

Pass your ballot to staff when completed; votes will be tallied and announced immediately following the vote.



SUMMER CHANGES

IN PERSON (MODIFIED)

- May—Oct Community Walk
- June—Sept Farmers Market
- Aug KidCreate Art Classes
- Aug 27 Wellness 50+ American Red Cross Blood Drive
- July—Sept Curious Critters Club
- Dec 4 Daddy-Daughter Princess Ball
- Aug 13 Beekeeping
- Aug 20 Amped Up Entertainment

TO BE DETERMINED

- Sept 30 Preschool Story Time

CANCELED

- June—Aug Mini Camps
- June—Aug Small World Camps
- June—Aug Pop Up Parks
- June—Aug ITS Truck
- June—Aug Preschool Story Time
- June—July Yoga
- June—Aug Summer Concerts
- July—Aug Tower Park Water Slide
- July—Aug Horseback Riding at Bunker Park
- July 25 VetsFest
- Aug 1 Wellness 50+ Journey to Journaling
- Aug 6 Amped Up Entertainment Snake Discovery
- Aug—Sept Yoga
- Aug 21 Movie in the Park
- Sept 8 Touch A Truck
- Sept 26 Family Fun Flatables
- Aug 8 Food Truck Day

VIRTUAL

- June 1 Wellness 50+ Oakdale Walks

Changes due to COVID-19 criteria may impact the designations listed for events and programs. Please refer to www.oakdalefun.com for updates.

CITY OF OAKDALE | RECREATION
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