



AGENDA

City Council Regular Meeting

The City Council meeting will be held via Zoom. Zoom is an online platform that allows persons to “attend” the meeting via video or telephone.

Access Meeting at: <https://zoom.us/j/97303716401?pwd=Y2dkL2pJZXRER1hkZTkxUkMwdDVnQT09> from a PC, Mac, tablet, iPhone, or Android device.

Or by phone by calling 1-312-626-6799 and entering Meeting ID: 973 0371 6401, Passcode: 324928, when prompted.

Participation guidelines are attached.

Please join the meeting early to test your audio and video settings. If you join via a device and your audio is not working, you may need to use the dial-in phone number option.

Regular Meeting February 23, 2021, 7 PM Council Chambers

CALL TO ORDER

CALL OF ROLL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Workshop, January 12, 2021
 Regular Meeting, January 26, 2021

OPEN FORUM

CONSENSUS MOTIONS

- a) Waive reading and adopt Ordinance xxx, Amending Chapter 10 – Liquor Control, Article 2 – General Conditions, of the City Code to include language relating to microdistilleries, microdistillery off-sale licenses, and renumbering Sections 10-03 to 10-06.
- b) Approve renewals of liquor licenses, as noted, contingent upon background clearance from the Police Department.
- c) Approve issuance of a Tobacco Sales License to Swami LLC, dba Oak Smoke, 1807 Geneva Avenue.

PUBLIC HEARINGS

- a) Lucky Guys Distillery: Off-Sale Microdistillery License (Recommendation: Staff review, open the public hearing, solicit public comments, close the public hearing, make motion to approve the issuance of an Off-Sale Microdistillery License to Tres Lucky LLC, dba Lucky Guys Distillery, 3510 Hopkins Place, contingent on background clearance from the Police Department).
- b) Oak Marsh Golf Course (Corporation Change): On-Sale Intoxicating and Special Sunday Liquor Licenses (Recommendation: Staff review, open the public hearing, solicit public comments, close the public hearing; make motion to approve the issuance of On-Sale Intoxicating and Special Sunday liquor licenses to Oak Marsh LLC, dba Oak Marsh Golf Course, 526 Inwood Avenue, contingent upon background clearance from the Police Department).

OADVISORY BOARDS AND COMMISSIONS; COUNCIL LIAISON UPDATES

- a) Planning Commission: Minutes of January 7, 2021 (Recommendation: Acknowledge receipt of the Planning Commission minutes of January 7, 2021; no motion necessary).
- b) Tree Board: Minutes of September 15, 2020 (Recommendation: Acknowledge receipt of the Tree Board minutes of September 15, 2020; no motion necessary).

CITY ATTORNEY

ADMINISTRATOR REPORT

- a) Policy Amendment: Forgivable Loans (Recommendation: Waive reading and adopt EPD-027, COVID Recovery Business Loan Program (CRBL) as amended to create a \$1,000 forgivable loan option and budget \$58,000 for this program from 2020 reserves resulting from salary savings).
- b) Memorandum of Agreement Between IBEW and City of Oakdale (Recommendation: Approve Memorandum of Agreement between the City of Oakdale and International Brotherhood of Electrical Workers, Local No. 110).

COUNCIL PRESENTATIONS

CLAIMS

(Recommendation: Approve Claims for the period of February 6 to February 19 in the amount of \$726,499.92).

ADJOURNMENT

**WORKSHOP
OAKDALE CITY COUNCIL
January 12, 2021**

The City Council held a workshop on Tuesday, January 12, 2021, at Oakdale City Hall, 1584 Hadley Avenue North, Oakdale, Minnesota. The meeting began at 5:02 PM.

Present: Mayor Paul Reinke

Council Members: Jake Ingebrigtsen
Susan Olson
Colleen Swedberg
Kevin Zabel

Also Present: Christina Volkens, City Administrator
Jim Thomson, City Attorney (arrived at 6:04 PM)
Brian Bachmeier, Public Works Director/City Engineer
Susan Barry, City Clerk
Alyssa MacLeod, Communications Specialist
Bahea Manasra, Administrative Intern (virtual)
Chelsea Petersen, Administrative Services Director (virtual)
Emily Shively, City Planner
Bob Streetar, Community Development Director
Bill Sullivan, Chief of Police
Kevin Wold, Fire Chief (virtual)

Other: Tom Campbell, Bethesda Lutheran Communities
(virtual) Jon Fletcher, Presbyterian Homes
Kristine Giornalista, Bethesda Lutheran Communities
Libby Pritchett, Presbyterian Homes

PRESBYTERIAN HOMES AND SERVICES: Helmo Station

Jon Fletcher, Presbyterian Homes and Services, presented an overview of the organization and their proposed apartment project at the Helmo Station development at Helmo Avenue and 3rd Street. He noted that the apartment would be four-story on two and one-half acres, for tenants 55 and older, with twenty percent of the units designated as affordable with preference given to current Oakdale residents. Mr. Fletcher commented on the need to acquire tax increment financing (TIF) for the project.

In response to a question from Mayor Reinke, Mr. Fletcher replied that Oakdale was chosen based on the housing demand for persons 70 and over, availability of staffing, access, and visibility.

Community Development Director Streetar noted that Ken Larson of Slumberland serves on the Presbyterian Homes and Services board. He also noted that staff determined that the proposed project would work on the site.

Council Member Zabel supported the proposed project but not the use of tax increment financing.

Council Member Olson supported the proposed project but was undecided about the use of tax increment financing.

Council Member Swedberg supported the proposed project but not the use of tax increment financing. She asked whether Presbyterian Homes and Services had participated in any density bonuses with other communities in lieu of TIF.

Mr. Fletcher explained that a density bonus would not be financially beneficial for the project being proposed. He further explained that TIF offers an important financing mechanism to developers and noted that the city would not need to provide any cash.

City Administrator Volkens noted that the TIF on the Echo Ridge Senior Living project would expire around the time when the Helmo Station project begins.

Council Member Ingebrigtsen expressed concern with general financial uncertainty and did not support using tax increment financing.

Mayor Reinke supported the proposed project and the use of tax increment financing for the affordable housing component as it addresses the comprehensive plan goal for the city.

Community Development Director Streetar indicated that without the potential of using tax increment financing for the proposed project, the developer would not proceed.

BETHESDA LUTHERAN COMMUNITIES: Cornerstone Village

Council Member Zabel recused himself due to a conflict of interest.

Tom Campbell, Bethesda Lutheran Communities, presented an overview of the organization and of their proposed project at the Helmo Station development at Helmo Avenue and 3rd Street. He noted that the apartment, named Cornerstone Village, would include housing for adults with special needs who have abilities to live independently.

Kristine Giornalista, Bethesda Lutheran Communities, reviewed the components offered by Cornerstone Village, including, independent, inclusive housing, intentional community that offers social activities and interaction, and designed to maximum independence.

Community Development Director Streetar noted that a component of the project would a land conveyance from the city for access.

3M DRINKING WATER SETTLEMENT

City Administrator Volkens updated the City Council on discussions with Kirk Koudelka of the Minnesota Pollution Control Agency relating to the drinking water settlement lawsuit. She indicated that the state had not yet responded to Oakdale's October letter of request and issues but planned to do so in February.

Public Works Director/City Engineer Bachmeier noted that the state had addressed the Well 7 project and locally preferred alternatives.

WILLOWBROOKE MASTER DEVELOPMENT AGREEMENT

Community Development Director Streetar provided details of the draft Master Development Agreement for the Willowbrooke project, located north of County Road 14 and east of I-694. He explained that the agreement be presented as part of the upcoming plat approval.

In response to a question from Council Member Ingebrigtsen, Community Development Director Streetar indicated that the Willowbrooke project would produce a high amount of property taxes and more than needed to add city staff associated with the large development. He further indicated that hiring could commence following final plat approval.

(Attorney Thomson arrived).

In response to questions from Council Member Ingebrigtsen, Community Development Director Streetar explained that assessments would be applied to any residential property each January. He also noted that sold parcels would not be permitted to remain undeveloped.

In response to questions from Council Member Zabel, Community Development Director Streetar explained when infrastructure costs would occur as well as the city's only upfront costs for 40th Street and for park development.

In response to a question from Council Member Olson, Community Development Director Streetar explained when assessments would be paid by the developers.

In response to a question from Council Member Zabel, Community Development Director Streetar explained that a pedestrian access was not planned for the 40th Street bridge but could be considered as part of the city's bike and pedestrian plan.

Attorney Thomson provided an overview of the negotiation process with Lennar Development and Maplewood Development and that an amended master development agreement would be available the following day. He noted that the changes relating mostly to wording and not to business points.

Mayor Reinke stated that the general sense of the City Council was to move ahead with the agreement but to inform the City Council of any substantive changes. He asked the City Council to contact City Administrator Volkens or Community Development Director Streetar with any comments on the agreement.

Attorney Thomson noted the development would also entail subdivision agreements for each plat and requested approval for staff to approve the agreements.

COUNCIL TOPICS

Workshops

Council Member Ingebrigtson asked that the City Council schedule weekly workshops.

Council Member Swedberg asked that fewer items be placed on workshop agendas or to meet more often.

Mayor Reinke noted that the City Council can hold workshops after regular meetings held on the second and fourth Tuesdays of each month.

Council Member Zabel suggested that special workshops be scheduled, when needed.

Joint Meetings with Advisory Bodies

Council Member Zabel asked that the City Council's annual meetings with its advisory boards and commissions be scheduled later in spring when in-person meetings are more likely.

Staff was directed to reschedule the meetings for late spring.

Teamwork

Council Member Olson commented on importance of the City Council's discussions and the need to work as a team.

City Administrator Volkens shared that the City Council's strategic planning and teambuilding training would start to address this. She added that workshop items could be added after regular meetings, when needed.

Council Member Zabel asked that the City Council's strategic planning topics continue where the 2020 discussions left off.

Helmo Station

Council Member Olson asked about consequences for not providing tax increment financing for the Presbyterian Homes project.

Mayor Reinke noted that the majority of the City Council does not support tax increment financing for the Helmo Station site.

In response to a question from Council Member Zabel, Community Development Director Streetar explained that land owners typically connect with developers who then approach the city. He commented on the high demand for affordable and market rate housing in the area and suggested doing a market rate study for the Helmo Station site.

Council Member Ingebrigtsen indicated that the City Council is not opposed to affordable housing, but does not favor the use of tax increment financing on that site.

Community Development Director Streetar commented on how affordable housing and tax increment financing go together and further commented on the need for the City Council to provide certainty to staff on the use of tax increment financing.

Council Member Swedberg noted that she was only recently aware of the tax increment financing request for Helmo Station.

Council Member Olson expressed concern that the site might not develop without tax increment financing.

Council Member Ingebrigtsen replied that the city could reconsider tax increment financing in the future, if needed, but did not see any scenarios where the site sits vacant in his opinion,

Community Development Director Streetar informed the City Council that staff would advise developers that no tax increment financing is available for the Helmo Station site. However, the Mayor later stated and clarified that is not the decision now or at this workshop.

USED CAR DEALERS

City Administrator Volkens reported back on the city's licensing of Used Car Dealers.

Community Development Director Streetar explained that Used Car Dealers operate under a Conditional Use Permit with an annual license renewal.

Council Member Ingebrigtsen stated that dealers pay \$275 for a state and \$400 for a city license. He suggested the city issue a license but charge no associated fee. He asked to be provided with information on any other business that require licenses from both the state and the city.

Council Member Swedberg suggested reducing the city's license fee for 2021 to \$275.

Council Member Olson asked that the city's fees cover staff costs.

After further discussion, staff was directed to charge \$275 for any Used Car Licenses issued in 2021 and to refund \$125 for 2021 licenses already issued.

ADJOURNMENT

The meeting adjourned at 6:56 PM.

Respectfully submitted,
Susan Barry,
City Clerk

**REGULAR MEETING
OAKDALE CITY COUNCIL
January 26, 2021**

CALL TO ORDER

A regular meeting of the City Council of the City of Oakdale was held on January 26, 2021, at Oakdale City Hall, 1584 Hadley Avenue, Oakdale, Minnesota. The meeting was called to order by Mayor Paul Reinke at 7:04 PM.

CALL OF ROLL

On a call of roll, the following were present:

Mayor Paul Reinke

Council Members: Jake Ingebrigtsen
Susan Olson
Colleen Swedberg
Kevin Zabel

Absent: None

Also Present: Christina Volkens, City Administrator
Jim Thomson, City Attorney
Brian Bachmeier, Public Works Director/City Engineer (virtual)
Susan Barry, City Clerk
Alyssa MacLeod, Communications Specialist
Chelsea Petersen, Administrative Services Director
Bob Streetar, Community Development Director
Bill Sullivan, Chief of Police
Julie Williams, Recreation Superintendent (virtual)
Kevin Wold, Fire Chief (virtual)

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS – CITY PROJECT 2021-01 (2021 STREET IMPROVEMENTS AND ASSESSMENTS)

Mayor Reinke welcomed those attending the hearings virtually and provided a brief explanation of the procedures to be followed. He further explained that the improvements and assessments would be discussed separately and asked that assessment questions be held until that portion of the meeting.

Attorney Thomson explained that objections to the proposed assessments would have to be submitted, in writing, prior to closing the assessment hearing.

Improvement Hearing

Public Works Director/City Engineer Bachmeier stated that 2.47 miles of streets would be improved. He noted that 80 percent of the streets have been improved since the street reconstruction program began in 1992. Public Works Director/City Engineer Bachmeier provided

an overview of the 2021 project and reviewed the city's objectives for the annual program: improving safety, minimizing future maintenance costs, and eliminating service barriers (i.e. weight restrictions) on older streets. He explained that the city's streets are inspected and rated annually.

Todd Blank, Short Elliott Hendrickson, reviewed the improvement process and proposed construction schedule. He showed "before and after" photographs of the 2020 improvement projects as well as images showing street conditions of streets in the 2021 project. Mr. Blank noted that in addition to street improvements, the project would also address signage, storm sewers, underground utilities, fire hydrants, gate valves, and street lighting.

Mr. Blank noted that affected properties would be accessible during the project and advanced notice would be provided to homeowners regarding any temporary access issues. He asked property owners to notify the city about any special events, such as graduation parties or garage sales, so that arrangements could be made for access. Mr. Blank reviewed the locations of street lights and reviewed the construction schedule. He noted that project staff would be on-site to address any issues and to work with property owners on special events noticed the city such as backyard parties or deliveries needed during this time.

Mayor Reinke opened the improvement hearing for comments from the audience.

Janet Pruden, 5452 Helena Road, inquired about elevation changes between her driveway and the street during construction and also about the ability to park a camper on the street at certain times.

Mr. Blank replied that the street elevation would remain the same and asked to be provided with details relating to the camper and suggested using the event calendar for the project.

In response to a request from Jim Majewski, 5165 Helena Road, Public Works Director/City Engineer Bachmeier indicated that he would look into adding a streetlight at the 50th Street and Helena Avenue intersection.

Eric Cooley, 5107 Helena Road, also supported a streetlight in that location and asked about having driveways resurfaced concurrently with the street project.

Mr. Blank asked that property owners contact the city if interested in driveway resurfacing.

Mayor Reinke closed the public hearing.

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER INGEBRIGTSON, TO WAIVE READING AND ADOPT RESOLUTION 2021-13, ORDERING CITY PROJECT 2021-01 (2021 STREET IMPROVEMENTS) FOR THE FOLLOWING STREETS:

STREET NAME	FROM	TO
	RECONSTRUCTION	
6th Street N	Hadley Avenue	Hale Avenue N
Hale Avenue N	6th Street	Cul-de-Sac
Hale Avenue N	Hale Avenue N	4th Street N
Hayward Avenue N	4th Street N	Helmo Avenue N
Helena Avenue N	9th Street N	10th Street N
9th Street N	Helena Avenue N	Helmo Avenue N
51st St N	Cul-de-sac	Helena Road
52nd St N	Heath Avenue	Helena Road
53rd St N	Helena Road	E Cul-de-sac
53rd St N	W Cul-de-sac	Helena Road
54th St N	Heath Avenue	Cul-De-Sac
Heath Avenue N	50th Street	52nd Street
Heath Avenue N	52nd Street	54th Street
Heath Avenue N	54th Street	Helena Road
Helena Rd N	50th Street	51st Street
Helena Rd N	51st Street	52nd Street
Helena Rd N	52nd Street	53rd Street
Helena Rd N	53rd Street	Heath Avenue

AND AMENDING THE RESOLUTION TO SHOW \$500,000 OF PROJECT FUNDED FROM THE RESERVES.

2 AYES. 3 NAY – INGEBRIGTSON, OLSON, REINKE.

MOTION FAILED.

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER SWEDBERG, TO WAIVE READING AND ADOPT RESOLUTION 2021-13, ORDERING CITY PROJECT 2021-01 (2021 STREET IMPROVEMENTS) FOR THE FOLLOWING STREETS:

STREET NAME	FROM	TO
	RECONSTRUCTION	
6th Street N	Hadley Avenue	Hale Avenue N
Hale Avenue N	6th Street	Cul-de-Sac
Hale Avenue N	Hale Avenue N	4th Street N
Hayward Avenue N	4th Street N	Helmo Avenue N
Helena Avenue N	9th Street N	10th Street N

9th Street N	Helena Avenue N	Helmo Avenue N
51st St N	Cul-de-sac	Helena Road
52nd St N	Heath Avenue	Helena Road
53rd St N	Helena Road	E Cul-de-sac
53rd St N	W Cul-de-sac	Helena Road
54th St N	Heath Avenue	Cul-De-Sac
Heath Avenue N	50th Street	52nd Street
Heath Avenue N	52nd Street	54th Street
Heath Avenue N	54th Street	Helena Road
Helena Rd N	50th Street	51st Street
Helena Rd N	51st Street	52nd Street
Helena Rd N	52nd Street	53rd Street
Helena Rd N	53rd Street	Heath Avenue

5 AYES.

Assessment Hearing

Public Works Director/City Engineer Bachmeier provided an overview of the City’s assessment policies, how assessments are calculated, and rates.

Administrative Services Director Petersen reviewed project financing and explained that property taxes are not utilized to fund street improvement projects as it would result in a permanent tax increase for all property owners in the City. She also provided an overview of assessment payment and prepayment options and hardship deferrals.

Attorney Thomson reiterated the need to submit assessment appeals in writing before the close of the assessment hearing.

Mayor Reinke opened the assessment hearing for comments from the audience.

No comments were brought forth.

Mayor Reinke closed the assessment hearing.

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER SWEDBERG, TO WAIVE READING AND ADOPT RESOLUTION 2021-10, ADOPTING THE ASSESSMENT ROLL FOR CITY PROJECT 2021-01 (2021 STREET IMPROVEMENTS) IN THE AMOUNT OF \$1,480,000.

5 AYES.

**APPROVAL OF MINUTES: Special Meeting, January 7, 2021
Regular Meeting, January 12, 2021**

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER OLSON, TO APPROVE THE SPECIAL MEETING MINUTES OF JANUARY 7, 2021, AS PRESENTED.

5 AYES.

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER OLSON, TO APPROVE THE REGULAR MEETING MINUTES OF JANUARY 12, 2021, AS PRESENTED.

5 AYES.

OPEN FORUM

a) Jessica Francis – Christian Cupboard Emergency Food Shelf

Jessica Francis, Executive Director of the Christian Cupboard Emergency Food Shelf (CCEFS), located on the Guardian Angels Church campus, shared how the CARES Act donation from the city allowed for the purchase of a walk-in cooler, refrigerated truck for food rescue and off-site food distributions, and temporary staffing to assist with the growth in services during the pandemic.

Mayor Reinke opened the meeting up for questions and comments; none were heard.

CONSENSUS MOTIONS

Mayor Reinke pulled items a, c, e, and f for discussion.

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER INGEBRIGTSON, TO APPROVE THE FOLLOWING CONSENSUS MOTIONS:

- b) Authorize staff to refund \$125 to the following Used Car Sales Licenses holders: Oakdale Auto Sales, Reflection Auto Sales, and Stillwater Auto Sales.**
- d) Authorize the Mayor and City Administrator to sign the Design and Construction Management Contract with AE2S for City Project 2021-04 (Temporary Treatment Facility at Well 7).**
- g) Waive reading and adopt Resolution 2021-17, Approving the renewal of a Used Car Dealer License to Elite Motorsports, 7500 Hudson Boulevard, Suite 155, subject to conditions.**
- h) Waive reading and adopt Resolution 2021-18, Approving the final plat for the Willowbrooke Second Addition, subject to conditions.**
- i) Authorize the City Administrator to sign Letter of Engagement with Baker Tilly for recruitment services for new Finance Director.**

5 AYES.

a) Consent Item A – LaTour Resignation

Mayor Reinke recognized Police Captain Karin LaTour for her thirty plus years of service to Oakdale.

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER SWEDBERG, TO WAIVE READING AND ADOPT RESOLUTION 2021-15, ACCEPTING THE RESIGNATION OF POLICE CAPTAIN KARIN LATOUR, FROM THE CITY OF OAKDALE, EFFECTIVE FEBRUARY 12, 2021.

5 AYES.

b) Consent Item C – Temporary COVID Leave Policy

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON TO ADOPT TEMPORARY POLICY: COVID-19 LEAVE BANK FOR MEDICAL AND PERSONAL ABSENCES, SUBJECT TO TWO AMENDMENTS:

- 1. ALLOW THE CITY ADMINISTRATOR TO END THE POLICY PRIOR TO JUNE 30, 2021.**
- 2. RESET THE 80 HOURS FOR ALL EMPLOYEES.**

In response to a question from Council Member Zabel, City Attorney Thomson indicated that the amendments could be made as separate motions.

COUNCIL MEMBER INGEBRIGTSON WITHDREW HIS MOTION.

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER OLSON, TO ADOPT TEMPORARY POLICY: COVID-19 LEAVE BANK FOR MEDICAL AND PERSONAL ABSENCES, AMENDED TO ALLOW THE CITY ADMINISTRATOR TO END THE POLICY PRIOR TO JUNE 30, 2021.

5 AYES.

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER ZABEL, TO AMEND THE MOTION TO PROVIDE FOR A SECOND AMENDMENT TO THE TEMPORARY POLICY: COVID-19 LEAVE BANK FOR MEDICAL AND PERSONAL ABSENCES, AMENDED TO RESET THE 80 HOURS FOR ALL EMPLOYEES, EFFECTIVE JANUARY 26, 2021.

Council Member Swedberg asked that the motion be tabled to February 9, 2021, and for staff to report back on temporary leave policies adopted by [at least] Lake Elmo, North Saint Paul, Stillwater, and Woodbury.

Per questions from the City Council, City Attorney Thomson stated that the City Council was acting on the updated policy presented at the workshop and recommended rescinding the earlier motion adopting the policy with the amendment allowing the City Administrator to end the policy early.

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER ZABEL, TO RESCIND HIS INITIAL MOTION TO ADOPT TEMPORARY POLICY: COVID-19 LEAVE BANK FOR MEDICAL AND PERSONAL ABSENCES, AMENDED TO ALLOW THE CITY ADMINISTRATOR TO END THE POLICY PRIOR TO JUNE 30, 2021.

5 AYES.

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL TO TABLE ADOPTION OF TEMPORARY POLICY: COVID-19 LEAVE BANK FOR MEDICAL AND PERSONAL ABSENCES TO FEBRUARY 9, 2021.

MOTION FAILED DUE TO LACK OF A SECOND.

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER OLSON, TO ADOPT TEMPORARY POLICY: COVID-19 LEAVE BANK FOR MEDICAL AND PERSONAL ABSENCES, AS UPDATED AND PRESENTED ON JANUARY 23, AND DIRECT STAFF TO BRING TWO PROPOSED TWO AMENDMENTS BACK ON FEBRUARY 9, 2021.

5 AYES.

c) Consent Item E – Capital Equipment and Other Expenditures

City Administrator Volkers provided an overview of the request to approve 2021 capital equipment purchases (vehicles, IT, Police, and Public Works), in the amount of \$643,700; purchase of an ambulance, in the amount of \$285,000; and to hire a lobbyist to assist with the city's local option sales tax effort, in the amount of up to \$36,000.

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER INGEBRIGTSON, TO WAIVE READING AND ADOPT RESOLUTION 2021-16, APPROVING 2021 CAPITAL EQUIPMENT PURCHASES AND OTHER EXPENDITURES, AS LISTED:

Public Works	Estimated Cost
Park Harper Sweeper	\$ 20,000
Toro 4000	\$ 60,000
Mower (2)	\$ 30,000
Boom Flail Mower	\$ 5,000
Pickup	\$ 35,000
Trailer (2)	\$ 10,000
Excavator	\$ 55,000
Plow Truck	\$195,000

Police	Estimated Cost
Marked Patrol Vehicle (2)	\$105,000
Body Armor	\$ 10,000
Computers – Office	\$ 5,200
Computers – Squads	\$ 20,000
In Squad Video	\$ 11,200
Portable Radios	\$ 12,000
Radar Systems (2)	\$ 6,500
IT Services	Estimated Cost
City Hall Switch	\$ 3,800
Network Video Recorder	\$ 11,500
Computers and Monitors	\$ 35,000
Phone System Backup, Replacement Phones	\$ 3,500
Printers and Scanners	\$ 10,000
Total	\$643,700
Ambulance	\$285,000
Lobbyist to Assist with Local Option Sales Tax Effort	\$ 36,000

5 AYES.

d) Consent Item F – Local Option Sales Tax

City Administrator Volkens provided an overview of a request to support imposing a local option sales tax to fund a new public works facility and police facility expansion. She provided the following figures based on the earlier workshop discussion: Estimated cost for public works facility: \$22 million, estimated cost for police facility: \$15 million, and estimated amount to be generated from one-half percent local sales tax over 25 years: \$58 million.

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER OLSON, TO WAIVE READING AND ADOPT RESOLUTION 2021-17, SUPPORTING THE AUTHORITY TO IMPOSE A LOCAL SALES TAX TO FUND SPECIFIC CAPITAL IMPROVEMENTS PROVIDING REGIONAL BENEFIT, TO ESTABLISH THE DURATION OF THE TAX AND THE REVENUE TO BE RAISED BY THE TAX, AND TO AUTHORIZE THE CITY TO ISSUE BONDS SUPPORTED BY THE SALES TAX REVENUE.

5 AYES.

ADVISORY BOARDS AND COMMISSIONS – COUNCIL LIAISON UPDATES

a) Economic Development Commission

Nothing to report.

b) Environmental Management Commission

Nothing to report.

c) Parks and Recreation Commission

Nothing to report.

d) Planning Commission

Council Member Olson noted that the Planning Commission discussed a zoning code amendment relating to the new HOM Furniture project and elected Emily Milles as Planning Commission Chair and Yaya Diatta as Planning Commission Vice-Chair.

e) Tree Board

Mayor Reinke noted that the Tree Board discussed boulevard plantings at the new Willowbrooke development, the Board's annual spring planting project, and the annual Arbor Day Tree Giveaway, set for May 1 at Walton Park.

CLAIMS

Council Member Swedberg inquired about the Impression Signs invoice for the new Oakdale Nature Preserve sign.

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER OLSON, TO APPROVE THE CLAIMS FOR THE PERIOD OF JANUARY 9 TO JANUARY 22 IN THE AMOUNT OF \$704,748.34.

5 AYES.

ADJOURNMENT

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER OLSON, TO ADJOURN THE REGULAR MEETING OF JANUARY 26, 2021, AT 8:44 PM.

5 AYES.

Respectfully submitted,
Susan Barry,
City Clerk



REQUEST FOR COUNCIL ACTION

Meeting Date: February 23, 2021					
DH Approval: CV CA Approval: CV	Advisory Board/Commission	<input type="checkbox"/>	Open Forum	<input type="checkbox"/>	
	Award of Bid	<input type="checkbox"/>	Other:	<input type="checkbox"/>	
	Consensus Motions	a	<input checked="" type="checkbox"/>	Public Hearing	<input type="checkbox"/>
	Department:			<input type="checkbox"/>	
Title: Code of Ordinances: Amend Chapter 10 – Liquor Control, Article 2 – General Conditions, to include Microdistilleries					

BACKGROUND

It is requested that Chapter 10 of the City Code be amended to provide definitions for “distilled spirits” and “microdistilleries” as well as to establish a licensing process for microdistilleries to sell their products off-sale.

STAFF RECOMMENDATION

Staff recommends that the City Council amend Chapter 10 – Liquor Control, Article 2 – General Conditions, of the City Code, to include language relating to microdistilleries and off-sale at same.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council waive reading and adopt Ordinance xxx, Amending Chapter 10 – Liquor Control, Article 2 – General Conditions, of the City Code to include language relating to microdistilleries, microdistillery off-sale licenses, and renumbering Sections 10-03 to 10-06 per attached.

CITY OF OAKDALE
ORDINANCE xxx

AMENDING CHAPTER 10 – LIQUOR CONTROL, ARTICLE 2 – GENERAL CONDITIONS OF THE OAKDALE CODE OF ORDINANCES, TO INCLUDE MICRODISTILLERIES.

The City Council of the City of Oakdale hereby ordains:

Section 1. Chapter 10, Article 2 of the Code of Ordinances is hereby amended as follows:

ARTICLE 2. GENERAL CONDITIONS

Sec. 10-02. License Required. No person may directly or indirectly, upon any pretense or by any device, sell, barter, keep for sale, charge for possession, or otherwise dispose of alcoholic beverages as part of a commercial transaction without having obtained the required license or permit.

Sec. 10-03. Definitions. All words, terms and phrases when used in this chapter, shall have the meanings ascribed to them in Minn. Stat., Chap. 340A.101 et seq., except where the context clearly indicates a different meaning.

- (a) Distilled spirits is ethyl alcohol, hydrated oxide of ethyl, spirits of wine, whiskey, rum, brandy, gin, and other distilled spirits, including all dilutions and mixtures thereof, for nonindustrial use.
- (b) Microdistillery is a distillery operated within the state producing premium, distilled spirits in total quantity not to exceed 40,000 proof gallons in a calendar year.

Sec. 10-3-04. Types of Licenses. Licenses issued under this Chapter shall be of the following general types:

- (10) Off-Sale Microdistillery license. A microdistillery may be issued an off-sale license of distilled spirits, with the approval of the Minnesota Alcohol and Gambling Control Commissioner. The license may allow the sale of one 375 milliliter bottle per customer per day of product manufactured on site, subject to the following requirements:
 - (a) Off-sale hours of sale must conform to hours of sale for retail off-sale licensees; and
 - (b) No brand may be sold at the microdistillery unless it is also available for distribution by wholesalers.

Sec. 10-04-05. Persons eligible.

Sec. 10-05-06. Application for License; Initial, Renewal, Change of Ownership or Business Control of Licensed Premises

Section 2. This Ordinance shall take effect and be in full force from and after its adoption and publication, as provided by law.

Ordinance
Page Two

Paul Reinke, Mayor

AYES:

NAYS:

Adopted this 23rd day of February, 2021 by the Oakdale City Council.

Attest:

Susan Barry, City Clerk

Publish:



REQUEST FOR COUNCIL ACTION

Meeting Date: February 23, 2020			
DH Approval: CP CA Approval: CW	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>	
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>	
	Consensus Motions b <input checked="" type="checkbox"/>	Public Hearing <input type="checkbox"/>	
	Department:		
Title: Liquor License Renewals			

BACKGROUND

The city renews liquor licenses on an annual basis for businesses that wish to continue alcohol sales for the next licensing term: April 1 through March 31. The businesses listed below have requested renewal of their licenses. Issuance of these licenses are subject to passing the background investigation by the Oakdale Police Department.

Company Name	DBA Name	Address	Licensing Type
AM PM Express Inc.	AM PM Express	1017 Geneva Ave N	Off-Sale: Intoxicating
Bambu Palace Group Inc	Bambu Kitchen & Sushi Bar	7061 10th St N	On-Sale: Wine, Strong Beer
Big Thrill Factory LLC	Big Thrill Factory	7053 10th St N	On-Sale: Wine, Strong Beer
Blazin Wings Inc.	Buffalo Wild Wings Grill & Bar #126	8346 3rd St. N	On-Sale: Intoxicating, Sundays
Corner Store LLC	Corner Store	5699 Geneva Ave N	Off-Sale: 3.2 Malt Beer
Supervalu, Inc.	Cub Foods #1589	7191 10th St N	Off-Sale: 3.2 Malt Beer
Supervalu, Inc.	Cub Wine & Spirits	7185 10th St N	Off-Sale: Intoxicating
DS Trading LLP	DoubleShotz Liquor	1021 Helmo Ave N	Off-Sale: Intoxicating
D-Spot, LLC	D-Spot	7129 10th St N	On-Sale: Wine, Strong Beer
DPPG, LLC	Duke's Pizza Pub & Grill	1285 Geneva Ave N	On-Sale: Intoxicating, Sundays
Mintahoe, Inc.	Envision Catering	484 Inwood Ave N	On-Sale: Intoxicating, Sundays

4777 Geneva Liquor Corp	Furlong's Liquor	4777 Geneva Ave N	Off-Sale: Intoxicating
FH-Hotel Oakdale Opco, LLC	Hilton Garden Inn	420 Inwood Ave N	On-Sale: Intoxicating, Sundays
Hy-Vee, Inc,	Hy-Vee	7180 10th St N	Off-Sale: 3.2 Malt Beer
Hy-Vee, Inc	Hy-Vee Dishroom	7180 10th St N, Suite 100	On-Sale: Wine, Strong Beer
Hy-Vee, Inc.	Hy-Vee Market Grille	7180 10th St N	On-Sale: Intoxicating, Sundays
Hy-Vee, Inc.	Hy-Vee Wine & Spirits	7186 10th St N	Off-Sale: Intoxicating
J.W.'s of Oakdale, Inc.	J.W.'s Bierstube	7121 10th St N	On-Sale: Intoxicating, Sundays
Kwik Trip Inc.	Kwik Trip #869	3355 Hadley Ave N	Off-Sale: 3.2 Malt Beer
Lee's LLC	Lee's LIQUORS	6988 33rd St N	Off-Sale: Intoxicating
Family Entertainment, LLC	Marcus Oakdale Cinema	5677 Hadley Ave N	On-Sale: Intoxicating, Sundays
Catrinass, LLC	Mexican to the Bone	1081 Geneva Ave N	On-Sale: Wine, Strong Beer
Oak Liquor, Inc	Oak Liquor	1801 Geneva Ave N	Off-Sale: Intoxicating
Linn Retail Centers, Inc.	Oakdale Holiday #3513	3344 Hadley Ave N	Off-Sale: 3.2 Malt Beer
GMRI, Inc	Olive Garden Italian Restaurant #1672	8367 3rd St N	On-Sale: Intoxicating, Sundays
Triple Shift Entertainment LLC	Pinz	7520 32nd St N	On-Sale: Intoxicating, Sundays, 2 AM
Red Lobster Hospitality, LLC	Red Lobster #6326	8350 3rd St N	On-Sale: Intoxicating, Sundays
RJK Inc.	Sgt Peppers Bar & Grille	930 Helena Ave N	On-Sale: Intoxicating, Sundays
Northern Tier Retail, LLC	Speedway #4216	7630 33rd St N	Off-Sale: 3.2 Malt Beer
Northern Tier Retail, LLC	Speedway #4488	7570 10th St N	Off-Sale: 3.2 Malt Beer

Camden Grocery & Tobacco Inc.	Tesoro Gas	7445 15th St N	Off-Sale: 3.2 Malt Beer
The Wild Boar of Oakdale, LLC	The Wild Boar	950 Helena Ave N	On-Sale: Intoxicating, Sundays
What's On Tap LLC	Titan's Sports Saloon	1267 Geneva Ave N	On-Sale: Intoxicating, Sundays, 2 AM
Ugly Putters Group LLC	Ugly Putters Indoor Golf & Event Center	1799 Geneva Ave N	On-Sale: Intoxicating, Sundays
Urban Wok Nordic Group LLP	Urban Wok	8368 3rd St N	On-Sale: Wine, Strong Beer

STAFF AND/OR BOARD/COMMISSION RECOMMENDATION

Staff recommends approving the renewal of liquor licenses to businesses, as noted, contingent upon passing background checks.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council approve renewal of liquor licenses as noted, contingent upon background clearance from the Police Department.



REQUEST FOR COUNCIL ACTION

Meeting Date: February 23 2021		
DH Approval: CV CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions c <input checked="" type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: Tobacco Sales License Request: Oak Smoke		

BACKGROUND

The City Council is being asked to consider issuing a Tobacco Sales license to Swami LLC, dba as Oak Smoke, 1807 Geneva Avenue. The store will occupy the former Anytime Fitness location. A background investigation was completed by the Police Department and there were no disqualifying factors found.

STAFF RECOMMENDATION

Staff recommends that the City Council consider the issuance of a Tobacco Sales license to Swami LLC, dba as Oak Smoke, 1807 Geneva Avenue.

CITY COUNCIL ACTION REQUESTED

It is requested that the City Council consider the issuance of a Tobacco Sales license to Swami LLC, dba as Oak Smoke, 1807 Geneva Avenue.



REQUEST FOR COUNCIL ACTION

Meeting Date: February 23 2021		
DH Approval: CV CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions <input type="checkbox"/>	Public Hearing <input checked="" type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: On-Sale Liquor License Request: Lucky Guys Distillery		

BACKGROUND

The City Council is being asked to consider issuing an Off-Sale Microdistillery Liquor license to Tres Lucky LLC, dba as Lucky Guys Distillery, 3510 Hopkins Place, subject to passing the background investigation by the Oakdale Police Department. The license will allow the business to sell product to the public off-sale from this location.

STAFF RECOMMENDATION

Staff recommends that the City Council hold a public hearing to consider the issuance of an Off-Sale Microdistillery Liquor License to Tres Lucky LLC, dba Lucky Guys Distillery, 3510 Hopkins Place.

CITY COUNCIL ACTION REQUESTED

It is requested that the Mayor open the public hearing, solicit public comments, close the public hearing, and call for a motion to approve the issuance of an Off-Sale Microdistillery Liquor License to Tres Lucky LLC, dba Lucky Guys Distillery, 3510 Hopkins Place, contingent upon background clearance from the Police Department.



REQUEST FOR COUNCIL ACTION

Meeting Date: February 23, 2021		
DH Approval: CV CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: <input type="checkbox"/>
	Consensus Motions <input type="checkbox"/>	Public Hearing <input checked="" type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: On-Sale Liquor License Request: Oak Marsh Golf Course		

BACKGROUND

The City Council is being asked to consider issuing On-Sale Intoxicating and Special Sunday Liquor licenses to Oak Marsh LLC, dba as Oak Marsh Golf Course, 526 Inwood Avenue, subject to passing the background investigation by the Oakdale Police Department. The golf course has held these licenses for a number of years; however, the corporation name for the business has changed and necessitates the issuance of new licenses.

STAFF RECOMMENDATION

Staff recommends that the City Council hold a public hearing to consider the issuance of an On-Sale Intoxicating and Special Sunday Liquor Licenses to Oak Marsh LLC, dba Oak Marsh Golf Course, 526 Inwood Avenue.

CITY COUNCIL ACTION REQUESTED

It is requested that the Mayor open the public hearing, solicit public comments, close the public hearing, and call for a motion to approve the issuance of an On-Sale Intoxicating and Special Sunday Liquor Licenses to Oak Marsh LLC, dba Oak Marsh Golf Course, 526 Inwood Avenue, contingent upon background clearance from the Police Department.

**REGULAR MEETING
OAKDALE PLANNING COMMISSION
January 7, 2021**

The Oakdale Planning Commission held a virtual meeting on Thursday, January 7, 2021 at Oakdale City Hall, 1584 Hadley Avenue North, Oakdale, Minnesota. The meeting began at 7:30 PM with the Pledge of Allegiance.

CALL OF ROLL

On a call of roll, the following were present:

Chairperson: Dallas Pierson
Vice Chairperson: Marty Jurgensen
Commissioners: Bob Boullianne
Christopher Campbell
Yaya Diatta
Emily Milles
Lee Stolarski

Also Present: Emily Shively, City Planner
Mary Cutrufello, Planning Associate
Jake Ingebrigtsen, Council Member Liaison
Susan Olson, Council Member Liaison
Wayne Johansen, CEO HOM Furniture

APPROVAL OF MINUTES

A MOTION WAS MADE BY COMMISSIONER STOLARSKI, SECONDED BY COMMISSIONER BOULLIANNE, TO APPROVE THE MINUTES OF THE REGULAR MEETING OF DECEMBER 3, 2020, AS PRESENTED.

7 AYES

CITY COUNCIL UPDATE

Council Member Ingebrigtsen shared that Council Member Olsen had been assigned as Council Liaison to the Planning Commission for 2021-2022.

PUBLIC HEARING

a. ZONING ORDINANCE TEXT AMENDMENT: PARKING REQUIREMENT FOR FURNITURE STORES

Planner Shively presented a Zoning Ordinance Text Amendment in detail and explained that it was a request by HOM Furniture to change policy and law that would be applied throughout the City. She explained that HOM Furniture intends to purchase and remodel the former theater building at 1188 Helmo Avenue North and move their showroom from Woodbury to Oakdale. She further explained that the parcel is guided Commercial in the 2040 Comprehensive Plan and zoned C-2 Community Commercial and that furniture stores are a permitted use in the C-2 Community Commercial zoning district. HOM Furniture is requesting a zoning ordinance text amendment to

reduce the number of parking stalls required for furniture stores compared to the cities requirements for retail uses based on observations at their other stores over time. Ms. Shively noted that the city wide impact of this proposed change must be considered.

Planner Shively noted that the City's current retail parking requirements are one parking space for each 200 square feet of floor area. The old theater building is approximately 98,000 square feet and the parcel has 500 parking spaces, which under the current ordinance is sufficient. HOM states that they do not need that much parking for their operations and there would be a large amount of unused parking on the site, based on observations at their other stores over time. They would like to expand the building by adding approximately 50,000 square feet and adding a second floor for a total of 150,000 square feet in the building. HOM would also like to create a new parcel for development on the unused parking area if the parking change is approved.

Ms. Shively explained in great detail the pros and cons of allowing HOM's request. The options presented for the Planning Commission discussion this evening are:

Option A: recommend approval of the request from HOM to allow expansion of the theater building and possible future pad site development.

Option B: recommend approval of the staff alternative that would allow HOM to build out the theater building but not create pad site at this time.

Planner Shively stated staff recommends option B which lets HOM Furniture occupy and expand the building, but does not create unintended consequences of limiting other retail uses in the building in the future. This allows for future consideration of pad site development when all of the impacts are known and possible issues addressed.

In response to a question from Chair Pierson, Ms. Shively explained the child care center on site is still in use and has its own adequate parking.

In response to a question from Chair Pierson, Ms. Shively explained that both Options A and B will allow HOM Furniture to expand up to 150,000 square feet.

In response to a question from Commissioner Diatta, Planner Shively noted that the 2040 Comprehensive Plan does not address reducing parking spaces.

In response to a question from Commissioner Jurgensen, Ms. Shively affirmed that the staff recommendation is to change parking space per square footage of property to: one off street parking space for each 325 square feet of floor area, just for furniture stores.

Commissioner Pierson opened the Public Hearing and asked if any representative from HOM Furniture would like to make a comment.

Wayne Johansen, Founder of HOM Furniture, provided a very detailed history of HOM along with their business and philanthropic pursuits. He provided HOM's rationale for requesting this zoning
Planning Commission Minutes
January 7, 2021
Page Three

ordinance text amendment along with summaries of actual Woodbury parking data. Mr. Johansen emphasized that HOM has tracked parking and customer 'door swings' for 20 years. He shared that HOM has a history of utilizing discarded buildings to revitalize the areas.

In response to a question from Chair Pierson, Mr. Johansen explained that their parking needs will be less than half of the requested zoning ordinance text amendment, thus allowing enough parking spaces for other tenants in the front of the building.

In response to a question from Commissioner Jurgensen, Mr. Johansen shared that the approximate square footage of the proposed project will be 156,000 square feet with the intent for HOM to build out approximately 140,000 square feet of furniture and 15,000 square feet of retail, restaurant or office space. He explained that their request factored in the additional tenants in the building.

In response to a question from Chair Pierson, Ms. Shively explained that the staff recommendation is based off HOM Furniture's documentation received in December, 2020, and that they received new information today. Discussion continued with different scenarios regarding possible tenants in the building.

In response to a question from Commissioner Boullianne, Mr. Johansen has stated that their intent is to improve the site and building. Further discussion was had regarding the space, MNDOT exit concerns on 10th Street North, and both Options A and B.

Chair Pierson closed the public hearing.

Commissioners held further discussion. The following motions were made:

COMMISSIONER STOLARSKI MADE A MOTION, SECONDED BY CHAIR PIERSON, TO RECOMMEND THAT THE CITY COUNCIL ADOPT OPTION A:

Amend City Code, Chapter 25 - Zoning, Article 18, Section 25-161 (e) by adding the following:

(19) Furniture Stores: One off-street parking space per 400 square feet plus one space per 800 square feet over 6,000 square feet.

VOTED IN FAVOR OF OPTION A:

**Chair Pierson
Commissioner Boullianne
Commissioner Campbell
Commissioner Diatta
Commissioner Milles
Commissioner Stolarski**

COMMISSIONER STOLARSKI MADE A MOTION, SECONDED BY CHAIR PIERSON, TO RECOMMEND THAT THE CITY COUNCIL ADOPT OPTION B:

Amend City Code, Chapter 25 - Zoning, Article 18, Section 25-161 (e) by adding:

(19) Furniture Stores: One off-street parking space for each 325 square feet of floor area.

VOTED IN FAVOR OF OPTION B:

Commissioner Jurgensen

OPTION A PASSED.

ELECTION OF PLANNING COMMISSION CHAIRPERSON

COMMISSIONER MILLES NOMINATED COMMISSIONER MILLES TO SERVE AS CHAIRPERSON.

A MOTION WAS MADE BY COMMISSIONER PIERSON, SECONDED BY COMMISSIONER BOULLIANE, TO ELECT COMMISSIONER MILLES TO SERVE AS CHAIR OF THE PLANNING COMMISSION FOR A PERIOD OF ONE (1) CALENDAR YEAR.

7 AYES

ELECTION OF PLANNING COMMISSION VICE CHAIRPERSON

COMMISSIONER JURGENSEN NOMINATED COMMISSIONER DIATTA TO SERVE AS VICE CHAIRPERSON.

COMMISSIONER STOLARSKI NOMINATED COMMISSIONER PIERSON TO SERVE AS VICE CHAIRPERSON.

COMMISSIONER PIERSON DECLINED.

A MOTION WAS MADE BY COMMISSIONER JURGENSEN, SECONDED BY COMMISSIONER BOULLIANE, TO ELECT COMMISSIONER DIATTA TO SERVE AS VICE CHAIR OF THE PLANNING COMMISSION FOR A PERIOD OF ONE (1) CALENDAR YEAR.

7 AYES

INFORMATIONAL ITEMS

a. Planning and Development Update

Planner Shively shared that Eagle Point Elementary, 7850 15th Street North, started construction. She also noted that AutoZone, 7560 33rd Street North, will be opening soon.

Ms. Shively announced that the next Planning Commission meeting will be February 4, 2021.

ADJOURMENT

A MOTION WAS MADE BY COMMISSIONER PIERSON, SECONDED BY COMMISSIONER STOLARSKI, TO ADJOURN THE JANUARY 7, 2021 MEETING OF THE OAKDALE PLANNING COMMISSION AT 8:59 PM.

7 AYES

Respectfully submitted,

Jackie Knutson
Recording Secretary

**REGULAR MEETING
OAKDALE TREE BOARD
City of Oakdale
September 15, 2020**

CALL TO ORDER

A regular meeting of the Oakdale Tree Board of the City of Oakdale was held on Tuesday, September 15, 2020, at the Oakdale City Hall, 1584 Hadley Avenue North, Oakdale, Minnesota. The meeting was called to order by Chair Kantola at 5:00pm. The opportunity was provided for the Tree Board, staff and the public to participate by telephone, in response to the City of Oakdale's Local Emergency in response to COVID-19. As such, all motions were done by roll call.

CALL OF ROLL

Chair: Nick Kantola (participated electronically)

Members: Cathie Schreifels (participated electronically)
Marge Sagstetter (participated electronically)
Dallas Pierson (participated electronically)
Mike Saarela (participated electronically 5:06pm)

Absent: Stan Karwoski

Also Present: Loren Cota, City Forester
Colleen Swedberg, City Council Liaison

Quorum Present: YES NO

PLEDGE OF ALLEGIANCE

COUNCIL UPDATE

Councilmember Swedberg asked board if they had questions for her. In response to Member Sagstetter's questions regarding interview process for new members, purpose of interviews and asked for clarification on ruling yea/nay for new members, Councilmember Swedberg replied new members need to meet criteria and are questioned by city council. This is the standard process for all commissions. Reasons for not accepting an applicant might be due to an answer to a question or a conflict. Member Sagstetter stated it seems like a complicated and time consuming process for all involved. Councilmember Swedberg noted that it is a very straight forward system but will express her concerns to council. Chair Kantola mentioned it will be discussed later in New Business.

APPROVAL OF MINUTES

A MOTION WAS MADE BY MEMBER SAGSTETTER AND SECONDED BY MEMBER SCHREIFELS TO APPROVE THE REGULAR MINUTES OF JUNE 2, 2020.

Ayes 5 Abstain 0
Nays 0 Motion Carried

OPEN FORUM

Forester Cota noted the date was incorrect on the September agenda but correct date was on minutes included in packets.

INFORMATIONAL ITEMS

City Forester Cota mentioned changes were made by City Council to the Tree Board Bylaws and the City Code. Information included in packets. Changes include nominating new Tree Board members and meeting time change to third Tuesday of month at 5pm.

Councilmember Swedberg added that council had approved a minimum of five members serve on the Tree Board.

Forester Cota updated board on resident, Lisa Mekka, asking if city could transplant Grey Dogwood trees from her yard to city property. Unfortunately, Public Works does not have time in their schedule but Lisa has volunteered to relocate Dogwoods on a city parcel adjacent to her property. Location was cleaned out for her and plans are to plant this fall.

OLD BUSINESS

Trek Trek

Forester Cota stated stickers and posts are being installed as time permits. Currently, 21 signs are in the ground. GPS will come later. Lions Club agreed to pay \$1500 for project which includes a personal gift from Glen Bearth. Total cost for posts is \$939.62 and sticker printing \$357.50. Total amount is covered by Lion's Club. Discovery Center will create a flyer with map. Stickers will include a QR code that will direct you to the University of Minnesota's Weebly website for more information. Member Sagstetter suggested the Lion's Club and Master Gardener's be recognized on the flyer.

Ash Treatment

Forester Cota noted that ash treatments are done yearly. All boulevard Ash trees, and a few larger park trees, have been inventoried and rated with a condition class. The Ash Program treats the top third condition class trees to slow down future casualty rates. Grant money was used to remove bottom third-condition class trees and replace with new trees. Water bags and T-post stakes were also bought with grant money. Middle third-condition class trees will be removed and replaced as they die. This year approximately 78 trees were treated. Cost this year was \$6200, slightly more than the previous yearly budget of \$5000. Budget has been increased to \$7000, pending council approval.

Oakdale Tree Board Minutes
September 15, 2020
Page Three

NEW BUSINESS

Buckthorn Goat Grazing

Forester Cota stated that goat grazing can be expensive (\$650-\$800/acre for small area) and requires a significant amount of staff time. Goats typically graze 3-4 acres at a time for a few days and then staff move them to another area.

In response to Councilmember Swedberg's request for clarification regarding companies moving the fences, Mr. Cota replied it would probably cost more to include fence moving but will look into it. It could benefit some areas of Oakdale Park. STS crews will work one day a week starting in November to help clear Buckthorn.

In response to Member Sagstetter's question on dates for Buckthorn pickup, Mr. Cota replied he will need to clarify the dates. Curbside pickups are usually scheduled on Tuesdays but it was posted with Thursday dates as well starting September 17, October 1, October 15 and October 27. In response to the question from Member Schreifels on cancellation of the Buckthorn Removal event, Mr. Cota replied it was cancelled due to the mandate by the governor to limit outside groups to 25 or less. There are a few employees that will work overtime to remove Buckthorn and board was asked to email him if they would like to volunteer. Date has not been scheduled yet.

Member Sagstetter mentioned that all of the Master Gardener's activities have been cancelled this year also.

Tree Board Applicant

Application was received from Glen Giacoletto. Forester Cota has met with Glen and recommends that the Tree Board ask City Council to approve Glen Giacoletto as a member of the Tree Board. Chair Kantola asked if any board members opposed recommending Glen Giacoletto to City Council as a Tree Board member. With no opposition, Chair Kantola recommends that City Council consider Glen Giacoletto's application.

Arbor Day Celebration / Tree Giveaway

Member Sagstetter stated that she met with Sue Barry after the June meeting to discuss possible online signups for trees, much like North St. Paul. Member Sagstetter believes it would not work for Oakdale with the amount of trees given away and the issues that might arise with trees not picked up. The new plan to reduce wait time between number distribution and tree pick up will eliminate any inconvenience for residents to stand in line.

Forester Cota recommends that we continue to give trees to residents and believes the inquiry into online reservations was mainly to have a plan in advance if Covid restrictions are still in place next year. It was also noted the City Council likes to have the community interaction during giveaway and it is helpful to be able to discuss planting and pruning with residents.

Councilmember Swedberg suggested a drive-by pickup might work or council could take turns attending event. Suggested continuing to brainstorm options at future meetings.

Member Pierson suggested an option to electronic signup for pickup time.

Member Saarela noted that if residents drive by they could be scheduled alphabetically to eliminate long lines of cars. This option would work well with online reservations.

Oakdale Tree Board Minutes
September 15, 2020
Page Four

In response to Councilmember Swedberg's question regarding planting at the Oakdale Bark Park this fall, Forester Cota replied he has trees planted in the gravel bed that could be used if board decides to plant. The only concern would be the Hackberry trees but stated they could be planted in the nursery if not used this year.

Chair Kantola suggested developing a plan in January for planting trees in spring. Board agreed.

COMMUNICATIONS AND MISCELLANEOUS ITEMS

Member Schreifels informed board that former board member, Diane Rasmussen, had passed away.

NEXT MEETING AGENDA ITEMS/DATE

Chair Kantola noted the following will be included on the January agenda:

- A. Oakdale Dog Park
- B. Buckthorn Goat Grazing in difficult areas
- C. Tree Trek
- D. Arbor Day Tree Giveaway

Member Sagstetter suggested that Forester Cota reorder the trees from 2020 to be prepared if allowed to proceed with giveaway.

Chair Kantola asked Forester Cota to email board the 2020 tree selections.

Next Oakdale Tree Board meeting – Tuesday, January 19, 2021 at 5:00pm.

ADJOURNMENT

MOTION WAS MADE BY MEMBER PIERSON AND SECONDED BY MEMBER SAGSTETTER TO ADJOURN THE REGULAR MEETING OF THE TREE BOARD AT 5:52 P.M.

Ayes	5	Abstain	0
Nays	0	Motion Carried	

Respectfully submitted,

Teresa Buhl, Recording Secretary



REQUEST FOR COUNCIL ACTION

Meeting Date: February 23, 2021		
DH Approval: RS CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: Administrators Report <input checked="" type="checkbox"/>
	Consensus Motions <input type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: COVID Recovery Business Loan Program - Forgivable Loan Option		

BACKGROUND

At the February 9, 2021 work session, the City Council requested an amendment to the COVID Recovery Business Loan (CRBL) Program to create an option for a small forgivable loan for eligible businesses in addition to the already established deferred loan option. The Finance Department is recommending the use of 2020 reserves resulting from salary savings as the funding source from which to appropriate \$58,000 for the forgivable loans.

STAFF RECOMMENDATION

Staff recommends that the City Council approve the amendment to the COVID Recovery Business Loan Program to create a \$1,000 forgivable loan option and budget \$58,000 for this program from 2020 reserves resulting from salary savings.

CITY COUNCIL ACTION REQUESTED

Waive reading and adopt EPD-027, COVID Recovery Business Loan Program (CRBL) as amended to create a \$1,000 forgivable loan option and budget \$58,000 for this program from 2020 reserves resulting from salary savings.

ATTACHMENTS

1. Resolution 2021-XX
2. City Policy EPD-027, COVID Recovery Business Loan Program (CRBL)

Standard Operating Policy City of Oakdale

Policy Number: EPB-027

Pages: 4

Subject: COVID Recovery Business Loan (CRBL) Program

Date Approved: 2020 (May), 1st Amendment 2020 (August), 2nd Amendment 2020 (October), 3rd Amendment 2021 (January), [4th Amendment 2021 \(February\)](#)

1.0 Purpose

- 1.1 The purpose of this policy is to establish the justification and administrative guidance for the COVID Recovery Business Loan (CRBL) program. Application for assistance shall follow this policy.

2.0 Authority

- 2.1 Minnesota State Statute 469.192 provides the Oakdale Economic Development Authority (OEDA) with the authority to establish the CRBL program.
- 2.2 The OEDA may, at any time, for any reason, amend, or waive any part of this policy.
- 2.3 The OEDA reserves the right to deny financing for any reason if it determines, at its sole discretion, that the loan request is not in keeping with the intent of the policy.

3.0 2040 Comprehensive Plan

- 3.1 The 2040 Comprehensive Plan supports the CRBL program.
 - a) Goal 1: Living wage jobs shall be maintained and increased to provide employment opportunities and a continually improving quality of life for all residents.
 - b) Goal 2: The local economic development environment shall provide business and labor with the supports necessary to be successful and ensure continued employment opportunities for all residents.

4.0 CRBL Program

4.1 Program Goals

- a) The goals of the CRBL program are to protect the health and safety of a business's employees and customers allowing a business to reopen safely, and by doing so (1) create and/or retain jobs, (2) maintain and increase the tax base, and (3) retain existing business.

4.2 Program Term

- a) The CRBL program is temporary and shall run from May 27, 2020 through April 1, 2021.

4.3 Eligible Business

- a) An eligible business is a business subject to closure as identified in the Governor's Executive Orders 20-04 and 20-08. These include:
 - i. Restaurants, food courts, cafes, coffeehouses, and other places of public accommodation offering food or beverage for on-premises consumption, excluding institutional or in-house food cafeterias that serve residents, employees, and clients of businesses, childcare facilities, hospitals, and long-term care facilities.
 - ii. Bars, taverns, brew pubs, breweries, microbreweries, distilleries, wineries, tasting rooms, clubs, and other places of public accommodation offering alcoholic beverages for on-premises consumption.
 - iii. Hookah bars, cigar bars, and vaping lounges offering their products for on-premises consumption.
 - iv. Theaters, cinemas, indoor and outdoor performance venues, and museums.
 - v. Gymnasiums, fitness centers, recreation centers, indoor sports facilities, indoor exercise facilities, exercise studios, and spas – (tanning establishments, body art establishments, tattoo parlors, piercing parlors, businesses offering massage therapy or similar body work, spas, salons, nail salons, cosmetology salons, esthetician salons, advanced practice esthetician salons, eyelash salons, and barber shops. This includes, but is not limited to, all salons and shops licensed by the Minnesota Board of Cosmetologist Examiners and the Minnesota Board of Barber Examiners.)
 - vi. Amusement parks, arcades, bingo halls, bowling alleys, indoor climbing facilities, skating rinks, trampoline parks, and other similar recreational or entertainment facilities.
 - vii. Country clubs, golf clubs, boating or yacht clubs, sports or athletic clubs, and dining clubs.
- b) The business must have been in business and located in Oakdale before March 17, 2020.
- c) The business must have employed no more than 75 full-time employees (FTE's) on March 17, 2020.
- d) The business must have been registered with the Minnesota Secretary of State on March 17, 2020 and must be registered at the time of application.
- e) The business must not be a household employer (individuals who employ household employees such as nannies or housekeepers), or a consultant.
- f) The business has completed a COVID-19 Preparedness Plan as outlined in the Governor's Executive Order 20-56.
- g) The business must be in compliance with all ordinances, codes and licenses as well as current on any taxes, assessments, fines, fees, and any other monies due the City by the applicant on the subject property, or any other property owned by the applicant in the city.
- h) The business owner must sign the application.

4.4 Loan Terms

- a) ~~Principal Maximum: \$10,000~~
- b) ~~Interest Rate: 0%~~
- c) ~~Term: 36 months~~
- d) ~~Payment: Deferred~~

a) Deferred Loan

- i. Principal Maximum: \$10,000
- ii. Interest Rate: 0%
- iii. Term: 36 months or Sept 30, 2023, whichever is sooner
- iv. Payment: Deferred

b) Forgivable Loan

- i. Principal Maximum: \$1,000
- ii. Interest Rate: 0%
- iii. Term: 36 months or Sept 30, 2023, whichever is sooner
- iv. Payment: Deferred, forgiven if business remains in operation through September 30, 2023

4.5 Eligible Expenses

- a) Expenditures must be related to the preparation of a COVID-19 Preparedness Plan as outlined in the Governor's Executive Order 20-56 or relate to general operating expenses.
- b) Preparation Plan: Expenditures for the development and implementation of policies and procedures related to:
 - i. Workers working from home
 - ii. Preventing sick workers from entering the work place
 - iii. Social distancing
 - iv. Worker hygiene and source control
 - v. Cleaning, disinfection, and ventilation protocols
- c) Preparation Plan expense examples include, but are not limited to:
 - i. Building improvements and furnishings
 - ii. Personnel protective equipment
 - iii. Sanitizing supplies
 - iv. Signage
 - v. Employee training
 - vi. Transition to online sales
 - vii. Printing & Advertising
 - viii. Supplies needed to restart operations
 - ix. Other related costs
- d) Operation Expenses: include, but are not limited to, typical business operating expenses such as rent, utilities, insurance, advertising, etc.

4.6 Ineligible Expenses

- a) Payroll and property taxes.

4.7 Expenditures Period

- a) An eligible expense is any expenditure that occurs during the period of March 17, 2020 through April 1, 2021.

5.0 Application

5.1 Loans are made based upon available capital.

5.2 Applications will be considered on a first come first served basis.

5.3 Business must provide information verifying their eligibility under Section 4.3 of this policy.

5.4 The business must provide a list and related cost of eligible expenses for which they are seeking the loan as described under section 4.5 of this policy.

5.5 Loan applications will be accepted beginning May 27, 2020 through April 1, 2021.

6.0 Selection Criteria

6.1 Priority given to applications that best meet program goals.

6.2 No more than two deferred loans per business.

6.3 No more than one forgivable loan per business.

6.4 Businesses receiving a deferred loan are not eligible to receive a forgivable loan, and vice versa.

7.0 Disbursement Process and Repayment

7.1 Loan proceeds will be disbursed after applicant:

- a) Provides paid invoices of eligible expenses
- b) Executes a repayment agreement

7.2 Repayment Period

- a) The loan amount, in whole or part, may be repaid at any time. However, the total amount is due no later than September 30, 2023.

8.0 Authorization

8.1 The City Administrator or Community Development Director is authorized to execute all relevant loan and related documents provided they comply with this policy.

City of Oakdale
RESOLUTION 2021-xxx

**APPROVING AN AMENDMENT TO THE COVID RECOVERY BUSINESS LOAN PROGRAM
TO CREATE A FORGIVABLE LOAN OPTION**

At a meeting of the City Council of the City of Oakdale, held on Tuesday, January 12, 2021, at Oakdale City Hall, 1584 Hadley Avenue North, Oakdale, Minnesota, with the following members present: Mayor Paul Reinke, Council Members Jake Ingebrigtsen, Susan Olson, Colleen Swedberg, and Kevin Zabel; and the following absent: none, the Oakdale City Council resolved:

WHEREAS, in May of 2020 the City Council established the COVID Recovery Business Loan Program for the purposes of retaining jobs, maintaining the tax base, and retaining existing businesses in response to the economic impacts of the COVID-19 pandemic; and

WHEREAS, the City Council wishes to further support local businesses impacted by the economic effects of the pandemic by offering a small forgivable loan option as an alternative to the already established deferred loan option; and

WHEREAS, the focus of this forgivable loan option are those Oakdale businesses that were closed via Executive Orders 20-04 and 20-08, of which there are approximately 65 in Oakdale and an approximated list of those businesses is attached;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Oakdale hereby resolves that the COVID Recovery Business Loan Program policy be amended to create an option for a \$1,000 forgivable loan.

Voting in Favor:

Voting Against:

Resolution duly seconded and passed this 23rd day of February, 2021.

Paul Reinke, Mayor

Attest:

Susan Barry, City Clerk



REQUEST FOR COUNCIL ACTION

Meeting Date: February 23, 2021		
DH Approval: CP CA Approval: CV	Advisory Board/Commission <input type="checkbox"/>	Open Forum <input type="checkbox"/>
	Award of Bid <input type="checkbox"/>	Other: Administrator Report <input checked="" type="checkbox"/>
	Consensus Motions <input type="checkbox"/>	Public Hearing <input type="checkbox"/>
	Department: <input type="checkbox"/>	
Title: Memorandum of Agreement Between IBEW and City of Oakdale		

BACKGROUND

In reviewing the current contract between the City of Oakdale and International Brotherhood of Electrical Workers Local No. 110 (IBEW), a minor wage discrepancy was identified. Previously, the City and IBEW had agreed to a 3% wage adjustment in 2021. Most of the steps and ranges were appropriately updated but steps A through E of the P.W. Superintendents did not calculate properly with that increase. Additionally, a few dates and spelling errors were corrected as part of this agreement.

Staff have been working with IBEW representatives and are in agreement that this was a simple calculation error that was overlooked by all parties.

STAFF AND/OR BOARD/COMMISSION RECOMMENDATION

Staff recommends the City Council approve Memorandum of Agreement between the City of Oakdale and International Brotherhood of Electrical Workers, Local No. 110.

CITY COUNCIL ACTION REQUESTED

Staff recommends the City Council approve Memorandum of Agreement between the City of Oakdale and International Brotherhood of Electrical Workers, Local No. 110.

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement (“MOA”) is made and entered into by and between the City of Oakdale (“Employer”) and International Brotherhood of Electrical Workers, Local No. 110 (“Union”).

WHEREAS, the Union is the exclusive representative for certain employees of the Employer in the appropriate unit;

WHEREAS, Employer and Union are parties to a labor agreement that expires December 31, 2022 (“Labor Agreement”);

WHEREAS, the following were incorrect in the pay scales in 18.1 of the Labor Agreement: (i) references to “Final 2019 Included Adjustments;” (ii) job titles for Recreation Superintendent and P.W. Superintendents; and (iii) certain wage rates in the 2021 pay range for P.W. Superintendents; and

WHEREAS, the parties desire to amend the Labor Agreement solely to correct these incorrections.

NOW, THEREFORE, all parties hereto, in consideration of their mutual covenants and agreements to be performed, as hereinafter set forth, agree as follows:

Article 1. Amendments to Labor Agreement

The pay scales on pages 15 and 16 in 18.1 of the Labor Agreement for 2020, 2021, and 2022 are hereby amended in their entirety to read as follows beginning on the next page:

2020		3.00 % increase Over 2019							
Pay Grade	Position		Starting Range		6 mo.	1 yr.	2 yrs.	3 yrs.	4 yrs.
			A		B	C	D	E	F
			78%	85%	88%	91%	94%	97%	100%
10	Utility Billing Supervisor	Monthly	\$5,009.34	\$5,458.90	\$5,651.57	\$5,844.23	\$6,036.90	\$6,229.57	\$6,422.24
		Hourly	\$28.90	\$31.49	\$32.61	\$33.72	\$34.83	\$35.94	\$37.05
	Included 3%								\$77,066.82
	Plus 3%		\$5,159.62	\$5,622.67	\$5,821.11	\$6,019.56	\$6,218.01	\$6,416.46	\$6,614.90
			\$29.77	\$32.44	\$33.58	\$34.73	\$35.87	\$37.02	\$38.16
								\$79,378.83	
12	Accounting Supervisor	Monthly	\$5,670.59	\$6,179.49	\$6,397.59	\$6,615.69	\$6,833.79	\$7,051.89	\$7,269.99
		Hourly	\$32.71	\$35.65	\$36.91	\$38.17	\$39.43	\$40.68	\$41.94
	Included 3%								\$87,239.85
	Plus 3%		\$5,840.71	\$6,364.87	\$6,589.52	\$6,814.16	\$7,038.80	\$7,263.44	\$7,488.09
			\$33.70	\$36.72	\$38.02	\$39.31	\$40.61	\$41.90	\$43.20
								\$89,857.04	
12	Police Administrator	Monthly	\$6,208.86	\$6,766.07	\$7,004.87	\$7,243.67	\$7,482.47	\$7,721.27	\$7,960.08
		Hourly	\$35.82	\$39.03	\$40.41	\$41.79	\$43.17	\$44.55	\$45.92
									\$95,520.92
12	Recreation Superintendent	Monthly	\$5,655.53	\$6,163.08	\$6,380.60	\$6,598.12	\$6,815.64	\$7,033.16	\$7,250.69
		Hourly	\$32.63	\$35.56	\$36.81	\$38.07	\$39.32	\$40.58	\$41.83
	Included 3%								\$87,008.22
	Plus 3%		\$5,825.20	\$6,347.98	\$6,572.03	\$6,796.07	\$7,020.12	\$7,244.16	\$7,468.21
			\$33.61	\$36.62	\$37.92	\$39.21	\$40.50	\$41.79	\$43.09
								\$89,618.53	
13-14	P.W. Superintendents	Monthly	\$6,362.87	\$6,933.90	\$7,178.62	\$7,423.35	\$7,668.08	\$7,912.80	\$8,157.53
		Hourly	\$36.71	\$40.00	\$41.42	\$42.83	\$44.24	\$45.65	\$47.06
								\$97,890.33	

2021		3.00 % increase Over 2020							
Pay Grade	Position		Starting Range		6 mo.	1 yr.	2 yrs.	3 yrs.	4 yrs.
			A	B	C	D	E	F	
			78%	85%	88%	91%	94%	97%	100%
10	Utility Billing Supervisor Included 3%	Monthly	\$5,314.41	\$5,791.34	\$5,995.75	\$6,200.15	\$6,404.55	\$6,608.95	\$6,813.35
		Hourly	\$30.66	\$33.41	\$34.59	\$35.77	\$36.95	\$38.13	\$39.31
									\$81,760.16
	Plus 3%		\$5,473.84	\$5,965.09	\$6,175.62	\$6,386.15	\$6,596.68	\$6,807.21	\$7,017.75
			\$31.58	\$34.41	\$35.63	\$36.84	\$38.06	\$39.27	\$40.49
								\$84,212.97	
12	Accounting Supervisor Included 3%	Monthly	\$6,015.93	\$6,555.82	\$6,787.20	\$7,018.59	\$7,249.97	\$7,481.35	\$7,712.73
		Hourly	\$34.71	\$37.82	\$39.16	\$40.49	\$41.83	\$43.16	\$44.50
									\$92,552.79
	Plus 3%		\$6,196.41	\$6,752.50	\$6,990.82	\$7,229.14	\$7,467.47	\$7,705.79	\$7,944.11
			\$35.75	\$38.96	\$40.33	\$41.71	\$43.08	\$44.46	\$45.83
								\$95,329.38	
12	Police Administrator	Monthly	\$6,395.13	\$6,969.05	\$7,215.02	\$7,460.98	\$7,706.95	\$7,952.92	\$8,198.88
		Hourly	\$36.89	\$40.21	\$41.63	\$43.04	\$44.46	\$45.88	\$47.30
									\$98,386.59
12	Recreation Superintendent Included 3%	Monthly	\$5,999.96	\$6,538.42	\$6,769.19	\$6,999.95	\$7,230.72	\$7,461.49	\$7,692.26
		Hourly	\$34.62	\$37.72	\$39.05	\$40.38	\$41.72	\$43.05	\$44.38
									\$92,307.08
	Plus 3%		\$6,179.96	\$6,734.57	\$6,972.26	\$7,209.95	\$7,447.64	\$7,685.33	\$7,923.02
			\$35.65	\$38.85	\$40.22	\$41.60	\$42.97	\$44.34	\$45.71
								\$95,076.29	
13-14	P.W. Superintendents	Monthly	\$6,553.76	\$7,141.92	\$7,393.99	\$7,646.05	\$7,898.12	\$8,150.19	\$8,402.26
		Hourly	\$37.81	\$41.20	\$42.66	\$44.11	\$45.57	\$47.02	\$48.47
								\$100,827.07	

2022		3.00 % increase Over 2021							
Pay Grade	Position		Starting Range		6 mo.	1 yr.	2 yrs.	3 yrs.	4 yrs.
			A	B	C	D	E	F	
			78%	85%	88%	91%	94%	97%	100%
10	Utility Billing Supervisor	Monthly	\$5,638.06	\$6,144.04	\$6,360.89	\$6,577.74	\$6,794.59	\$7,011.43	\$7,228.28
		Hourly	\$32.53	\$35.45	\$36.70	\$37.95	\$39.20	\$40.45	\$41.70
12	Accounting Supervisor	Monthly	\$6,382.30	\$6,955.07	\$7,200.54	\$7,446.01	\$7,691.49	\$7,936.96	\$8,182.43
		Hourly	\$36.82	\$40.13	\$41.54	\$42.96	\$44.37	\$45.79	\$47.21
12	Police Administrator	Monthly	\$6,586.98	\$7,178.12	\$7,431.46	\$7,684.81	\$7,938.16	\$8,191.50	\$8,444.85
		Hourly	\$38.00	\$41.41	\$42.87	\$44.34	\$45.80	\$47.26	\$48.72
12	Recreation Superintendent	Monthly	\$6,365.35	\$6,936.60	\$7,181.43	\$7,426.25	\$7,671.07	\$7,915.89	\$8,160.71
		Hourly	\$36.72	\$40.02	\$41.43	\$42.84	\$44.26	\$45.67	\$47.08
13-14	P.W. Superintendents	Monthly	\$6,750.38	\$7,356.18	\$7,615.81	\$7,875.44	\$8,135.07	\$8,394.70	\$8,654.33
		Hourly	\$38.94	\$42.44	\$43.94	\$45.44	\$46.93	\$48.43	\$49.93

Article 2. Entire Agreement

This MOA constitutes the entire agreement among the parties hereto. No representations, warranties, covenants, or inducements have been made to any party concerning this MOA, other than the representations, covenants, or inducements contained and memorialized in this MOA. This MOA supersedes all prior negotiations, oral and written agreements, policies and practices with respect thereto addressing the specific subject matter addressed in this MOA.

Article 3. Waiver of Bargaining

Employer and Union each voluntarily and unqualifiedly waives the right and each agrees that while the current Labor Agreement is in full force and effect the other shall not be obligated to bargain collectively with respect to the express subjects or matters included in this MOA.

Article 4. Limitations

This MOA is intended for the sole and limited purpose specified herein. This MOA cannot be construed to be nor does it constitute or establish any admission of the Employer, precedent, past practice or otherwise place any prohibition or limitation on any management right of the Employer. The Employer does not waive and expressly reserves the right to exercise all of its management rights without limitation.

Article 5. Amendment or Modification

This MOA or any of its terms may only be amended or modified by a written instrument that: (1) expressly states it is amending or modifying the MOA; and (2) is signed by or on behalf of all of the parties hereto or their successors in interest.

Article 6. Voluntary Agreement of the Parties

The parties hereto acknowledge and agree that this MOA is voluntarily entered into by all parties hereto as the result of arm's-length negotiations during which all such parties were represented.

Article 7. Effective Date

This MOA is effective the latest date affixed to the signatures below.

Article 8. Expiration Date

This MOA will expire and no longer be force in effect on the same date that the Labor Agreement expires and is no longer in force or effect.

IN WITNESS WHEREOF, the parties hereto have executed this MOA on the latest date affixed to the signatures below.

For City of Oakdale

For IBEW Local No. 110

Mayor

Business Agent/Representative

Dated: _____

Dated: _____

City Clerk

Union Steward/President

Dated: _____

Dated: _____

SUMMARY OF CLAIM ROSTERS

2/6/2021 - 2/19/2021

February 12, 2021	\$211,128.10
February 19, 2021	\$515,371.82
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
GRAND TOTAL	\$726,499.92

PACKET: 03598 02/12/2021

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ACCOUNTS PAYABLE GENERAL

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
MINST3	MINNESOTA STATE TREASURER							
	I-JAN 2021	JAN 2021 BLDG PRMT SCHG RPT	R	2/12/2021		136.60CR	090834	136.60
PREPIZ	PREMIER PIZZA							
	I-2021 COVID LOAN	2021 COVID RECOVERY LOAN	R	2/12/2021		10,000.00CR	090835	10,000.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	2	0.00	10,136.60	10,136.60
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	2	0.00	10,136.60	10,136.60

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

PACKET: 03593 Payroll PE020521 - 1

VENDOR SET: 01 City of Oakdale *** DRAFT/OTHER LISTING ***

BANK: PY PAYROLL LIABILITIES

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
FEDERA		FEDERAL PAYROLL TAXES						
	I-T1 202102100587	FEDERAL INCOME TAX W/HELD	D	2/17/2021		40,551.07	001608	
	I-T3 202102100587	SOCIAL SECURITY W/HELD	D	2/17/2021		24,960.30	001608	
	I-T4 202102100587	MEDICARE W/HELD	D	2/17/2021		11,013.42	001608	76,524.79
MNSTOF		STATE OF MINNESOTA/DEPT OF FINA						
	I-T2 202102100587	STATE INCOME TAX W/HELD	D	2/17/2021		17,460.80	001609	17,460.80

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	2	0.00	93,985.59	93,985.59
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	2	0.00	93,985.59	93,985.59

PACKET: 03594 Payroll PE020521 - 2

VENDOR SET: 01 City of Oakdale

*** DRAFT/OTHER LISTING ***

BANK: PY PAYROLL LIABILITIES

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
PERA		P.E.R.A.						
	I-100202102100587	PERA PAYABLE	D	2/26/2021		28,507.61	001610	
	I-200202102100587	PERA PAYABLE	D	2/26/2021		54,752.52	001610	
	I-300202102100587	PERA PAYABLE	D	2/26/2021		245.50	001610	83,505.63

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	0.00	83,505.63	83,505.63
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	1	0.00	83,505.63	83,505.63

PACKET: 03595 Payroll PE020521 - 3

VENDOR SET: 01 City of Oakdale **** CHECK LISTING ****

BANK: PY PAYROLL LIABILITIES

VENDOR	I.D.	NAME	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
CENPEN		CENTRAL PENSION FUND						
	I-320202102100587	CENTRAL PENSION FUND	R	2/12/2021		1,320.00	090836	1,320.00
MINCHI		MINNESOTA CHILD SUPPORT PAYMENT						
	I-514202102100587	CHILD SUPPORT W/HELD	R	2/12/2021		1,057.67	090837	1,057.67
NCPERS		668000-MN NCPERS LIFE INSURANCE						
	I-507202102100587	LIFE INSURANCE W/HELD	R	2/12/2021		672.00	090838	672.00
VOID	090839	VOID CHECK	V	2/12/2021			090839	**VOID**

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	3	0.00	3,049.67	3,049.67
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	1	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	4	0.00	3,049.67	3,049.67

PACKET: 03596 Payroll PE020521 - 4

VENDOR SET: 01 City of Oakdale *** DRAFT/OTHER LISTING ***

BANK: PY PAYROLL LIABILITIES

VENDOR	I.D.	NAME	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
FURTHE		FURTHER						
	I-319202102100587	HSA DEDUCTIONS	D	2/12/2021		5,466.05	001611	5,466.05
MINDEF		MINNESOTA DEFERRED COMPENSATION						
	I-303202102100587	DEFERRED COMP W/HELD	D	2/12/2021		3,125.00	001612	
	I-304202102100587	DEFERRED COMP W/HELD	D	2/12/2021		250.00	001612	
	I-520202102100587	ROTH IRA W/HELD	D	2/12/2021		2,485.00	001612	5,860.00
MNSTRE		MINNESOTA STATE RETIREMENT SYST						
	I-313202102100587	HCSP W/HELD	D	2/12/2021		392.33	001613	
	I-314202102100587	HCSP W/HELD	D	2/12/2021		1,150.00	001613	1,542.33
VANTRI		VANTAGEPOINT TRANSFER AGENTS -						
	I-330202102100587	401a CONTRIBUTION	D	2/12/2021		594.00	001614	594.00
VANTRA		VANTAGEPOINT TRANSFER AGENTS -						
	I-311202102100587	DEF COMP W/HELD	D	2/12/2021		6,519.00	001615	
	I-521202102100587	ROTH IRA W/HELD	D	2/12/2021		469.23	001615	6,988.23

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	5	0.00	20,450.61	20,450.61
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	5	0.00	20,450.61	20,450.61

PACKET: 03599 02/19/2021

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ACCOUNTS PAYABLE GENERAL

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
ABCREN	ABC RENTALS & MINI-STORAGE I-277674	CUTTING EDGE KIT	R	2/19/2021		440.00CR	090840	440.00
ABLHOS	ABLE HOSE & RUBBER INC I-222883-001	MISC HOSES	R	2/19/2021		31.78CR	090841	31.78
ABMEQU	ARM EQUIPMENT & SUPPLY INC I-0165757-IN	SERVICE MANUALS	R	2/19/2021		1,556.76CR	090842	1,556.76
ADVSIG	ADVANTAGE SIGNS & GRAPHICS, INC. I-00045447	SIGNS	R	2/19/2021		140.16CR	090843	140.16
AGGREG	AGGREGATE INDUSTRIES MANAGEMENT, INC. I-714043113	HAND CURB/2714 GRESHAM	R	2/19/2021		1,713.00CR	090844	1,713.00
AIRGAS	AIRGAS USA, LLC I-9976910283	JAN 2021 CYLINDER RENTAL	R	2/19/2021		770.24CR	090845	770.24
ALLPAV	ALLSTATES PAVEMENT RECYCLING & STABILIZATION I-2020 WATER METER	REFUND WATER METER ESC DEP	R	2/19/2021		179.55CR	090846	179.55
AMACAP	AMAZON CAPITAL SERVICES C-1XH9-JC1X-6CYK	RETURN WEBCAM	R	2/19/2021		34.99	090847	
	I-1RRV-YLXQ-4VJW	WEBCAMS W/MICROPHONES	R	2/19/2021		104.97CR	090847	69.98
AQUPRO	AQUARIUM PROS, INC. I-020121-01	FEB 2021 AQUARIUM MAINTENANCE	R	2/19/2021		135.00CR	090848	135.00
ASPEQU	ASPEN EQUIPMENT COMPANY I-10225399	HYDRAULIC MOTOR/#205	R	2/19/2021		324.63CR	090849	324.63
ATTPAT	AT & T MOBILITY C-X06252020	JUN 2020 CELLULAR/KANDIA	R	2/19/2021		349.10	090850	
	I-X01032021	DEC 2020 CELLULAR/KANDIA	R	2/19/2021		49.86CR	090850	
	I-X02032021	JAN 2021 CELLULAR/KANDIA	R	2/19/2021		49.46CR	090850	
	I-X07032020	JUN 2020 CELLULAR/KANDIA	R	2/19/2021		44.63CR	090850	
	I-X08032020	AUG 2020 CELLULAR/KANDIA	R	2/19/2021		48.12CR	090850	
	I-X09032020	AUG 2020 CELLULAR/KANDIA	R	2/19/2021		50.28CR	090850	
	I-X10032020	OCT 2020 CELLULAR/KANDIA	R	2/19/2021		49.81CR	090850	
	I-X11032020	NOV 2020 CELLULAR	R	2/19/2021		49.86CR	090850	
	I-X12032020	DEC 2020 CELLULAR/KANDIA	R	2/19/2021		49.86CR	090850	42.78

PACKET: 03599 02/19/2021

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ACCOUNTS PAYABLE GENERAL

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
VOID	VOID CHECK		V	2/19/2021			090851	**VOID**
AUTNAT	AUTONATION, INC.							
	I-18815	HOSE/KIT/#206	R	2/19/2021		31.48CR	090852	31.48
BAKTIL	BAKER TILLY MUNICIPAL ADVISORS, LLC							
	I-BTMA8203	2019 OSA TIF REPORTS	R	2/19/2021		2,340.00CR	090853	
	I-BTMA8676	CP2021-02 PROGRESS BILLING	R	2/19/2021		6,750.00CR	090853	
	I-BTMA8697	10 YEAR LONG RANGE PLAN	R	2/19/2021		5,825.00CR	090853	14,915.00
BERCOF	BERRY COFFEE COMPANY							
	I-809388	COFFEE/PD	R	2/19/2021		211.22CR	090854	211.22
BESBUY	BEST BUY FOR BUSINESS							
	I-5102000	TRACFONE	R	2/19/2021		21.02CR	090855	
	I-5102131	TRACFONE	R	2/19/2021		21.02CR	090855	42.04
BOUTRE	BOUND TREE MEDICAL, LLC							
	I-83870867	FOAMING HAND CLEANSER	R	2/19/2021		171.43CR	090856	
	I-83872433	NITRILE GLOVES	R	2/19/2021		22.88CR	090856	
	I-83876068	NITRILE GLOVES	R	2/19/2021		137.00CR	090856	331.31
BURCON	BURSCHVILLE CONSTRUCTION CO INC							
	I-4727	WET TAP VALVES/WTF	R	2/19/2021		1,100.00CR	090857	
	I-4728	INSTALL SVC/2703 GRESHAM	R	2/19/2021		24,250.00CR	090857	25,350.00
CDWGOV	CDW GOVERNMENT INC							
	I-6805039	EATON 5SC 750VA TOWER 120V	R	2/19/2021		1,187.05CR	090858	1,187.05
CINCOR	CINTAS CORPORATION							
	I-4073295530	SHOP TOWELS/MATS/WTF	R	2/19/2021		58.76CR	090859	
	I-4073943028	SHOP TOWELS/MATS/WTF	R	2/19/2021		58.76CR	090859	
	I-4073943326	UNIFORMS/MATS/SHOP TOWELS/PW	R	2/19/2021		507.81CR	090859	
	I-4074834745	MATS/DC	R	2/19/2021		81.19CR	090859	
	I-4075215892	SHOP TOWELS/MATS/WTF	R	2/19/2021		58.76CR	090859	
	I-4075216119	UNIFORMS/MATS/SHOP TOWELS/PW	R	2/19/2021		505.13CR	090859	
	I-4075518550	MATS/DC	R	2/19/2021		81.19CR	090859	
	I-4076183224	MATS/DC	R	2/19/2021		81.19CR	090859	1,432.79
VOID	VOID CHECK		V	2/19/2021			090860	**VOID**
VOID	VOID CHECK		V	2/19/2021			090861	**VOID**

PACKET: 03599 02/19/2021

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ACCOUNTS PAYABLE GENERAL

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
COMCAS	COMCAST							
	I-0223150-2/21	FEB 2021 HD SVC/PW	R	2/19/2021		5.25CR	090862	5.25
COMMIN	COMPASS MINERALS AMERICA							
	I-754537	167.85 TONS ROAD SALT	R	2/19/2021		10,589.66CR	090863	
	I-755400	111.72 TONS ROAD SALT	R	2/19/2021		7,048.41CR	090863	
	I-756264	27.66 TONS ROAD SALT	R	2/19/2021		1,745.07CR	090863	19,383.14
CONCOM	CONSOLIDATED COMMUNICATIONS							
	I-6517394175-2/21	FEB 2021 PHONE SVCS	R	2/19/2021		1,162.33CR	090864	1,162.33
COTLOR	LOREN COTA							
	I-20210211	2/11/21 EMPLOYEE LUNCH	R	2/19/2021		111.50CR	090865	111.50
COVOFT	COVERALL OF THE TWIN CITIES, INC.							
	I-1590005250	FEB 2021 CLEANING/CH	R	2/19/2021		3,190.00CR	090866	3,190.00
CRYDIG	CRYSTAL DIGITAL COMMUNICATIONS, INC.							
	I-INV065006	SQUAD REPLACEMENT COMPUTERS	R	2/19/2021		16,041.96CR	090867	16,041.96
DATPRI	DATAPRINT SERVICES, LLC							
	I-95994	JAN 2021 CYCLE 2 DELINQU STMTS	R	2/19/2021		264.37CR	090868	
	I-95996	JAN 2021 CYCLE 3 LATE STMTS	R	2/19/2021		262.41CR	090868	526.78
DETDAN	DAN DETERMAN							
	I-2021 ISA DUES	2021 ISA DUES	R	2/19/2021		175.00CR	090869	175.00
DUPADR	ADRIAN DUPRE							
	I-012621	1/26/21 CLEAN RESTROOMS	R	2/19/2021		44.00CR	090870	44.00
DUPADR	ADRIAN DUPRE							
	I-MAR 2021	MAR 2021 CLEANING/PW	R	2/19/2021		1,600.00CR	090871	1,600.00
ECSSYS	ECSI SYSTEM INTEGRATORS							
	I-312274	2021 ALARM MONITORING/PW	R	2/19/2021		336.00CR	090872	
	I-312275	2021 ALARM MONITORING/DC	R	2/19/2021		336.00CR	090872	672.00
ENVEQU	ENVIRONMENTAL EQUIPMENT & SERVICES INC.							
	I-16737	REPAIR 2018 TYMCO SWEEPER	R	2/19/2021		3,403.03CR	090873	3,403.03
EXPTBI	EXPERT T BILLING, INC.							
	I-8137	JAN 2021 AMBULANCE BILLING	R	2/19/2021		3,080.00CR	090874	3,080.00

PACKET: 03599 02/19/2021

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ACCOUNTS PAYABLE GENERAL

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
FACMOT	FACTORY MOTOR PARTS COMPANY							
	I-74-262835	OIL FILTERS/WIPER BLADES	R	2/19/2021		35.49CR	090875	35.49
FAIOFF	FAIR OFFICE WORLD							
	I-166151-0	COPY PAPER	R	2/19/2021		79.95CR	090876	
	I-166204-0	COPY PAPER	R	2/19/2021		79.95CR	090876	159.90
FASTEN	FASTENAL							
	I-MNT11105501	CIRCULAR SAW	R	2/19/2021		141.90CR	090877	141.90
FERWAT	FERGUSON WATERWORKS #2516							
	I-0467933	1/1 - 12/31/21 NEPTUNE AGMT	R	2/19/2021		16,246.15CR	090878	16,246.15
GOESHA	SHANNON GOEKEN							
	I-C21-045	LATOUR RETIREMENT PARTY	R	2/19/2021		77.55CR	090879	77.55
GOPSTA	GOPHER STATE ONE CALL							
	I-1010643	JAN 2021 LOCATES	R	2/19/2021		89.10CR	090880	89.10
GRALIN	LINNEA GRAFFUNDER-BARTELS							
	I-FEB 2021	FEB 2021 PHONE CARD	R	2/19/2021		40.00CR	090881	40.00
GRUPOW	GRUBERS POWER EQUIPMENT							
	I-01-1906	BAR OIL/CHAIN/FILES	R	2/19/2021		126.53CR	090882	126.53
GUASUP	GUARDIAN SUPPLY							
	I-8360	BODY ARMOR/BAILEY	R	2/19/2021		1,305.00CR	090883	
	I-8361	BODY ARMOR/PAVEL	R	2/19/2021		1,315.00CR	090883	2,620.00
HARSER	HARRIS SERVICE							
	I-507027579	MAINTAIN TREATMENT FAC HEATERS	R	2/19/2021		2,557.85CR	090884	2,557.85
HYVEE	HY-VEE							
	I-4823975829	1/12/21 COUNCIL WORKSHOP FOOD	R	2/19/2021		92.21CR	090885	
	I-4824797545	1/26/21 COUNCIL WORKSHOP FOOD	R	2/19/2021		90.85CR	090885	
	I-5852606018	2/9/21 COUNCIL WORKSHOP FOOD	R	2/19/2021		92.21CR	090885	275.27
ISTTRU	I-STATE TRUCK CENTER							
	I-C242692552:01	BRAKE DISC/PAD/SENSOR/#209	R	2/19/2021		242.74CR	090886	242.74
INTDET	INTERSTATE POWERSYSTEMS							
	I-R001171038:01	GENERATOR REPAIR/LS #14	R	2/19/2021		468.42CR	090887	
	I-R01171036:01	GENERATOR REPAIR/LS #8	R	2/19/2021		416.50CR	090887	884.92

PACKET: 03599 02/19/2021

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ACCOUNTS PAYABLE GENERAL

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
KTESPE	K-TECH SPECIALTY COATINGS, INC.							
	I-202102-K0052	BEET HEET	R	2/19/2021		743.79CR	090888	743.79
KATKEY	KAT - KEYS LOCK & SAFE COMPANY							
	I-122255	KEYS	R	2/19/2021		85.50CR	090889	85.50
KIDSTU	KIDCREATE STUDIO							
	I-9767351	ART KITS	R	2/19/2021		36.00CR	090890	36.00
KILELE	KILLMER ELECTRIC CO INC							
	I-W14810	REWIRE/HADLEY AV	R	2/19/2021		250.08CR	090891	
	I-W14811	RELAMP/REPL BALLAST/U 26TH/HEL	R	2/19/2021		323.40CR	090891	
	I-W14820	RELAMP/32ND ST	R	2/19/2021		142.40CR	090891	
	I-W14821	RELAMP/COUNTY ROAD 14	R	2/19/2021		87.40CR	090891	803.28
KWITRI	KWIK TRIP INC.							
	I-3355 HADLEY AV N	3355 HADLEY AV N RFD ESC DEP	R	2/19/2021		1,500.00CR	090892	1,500.00
LOFCOM	LOFFLER COMPANIES - 131511							
	I-3636319	JAN 2021 COST PER COPY	R	2/19/2021		145.56CR	090893	
	I-3636320	JAN 2021 COST PER COPY	R	2/19/2021		80.87CR	090893	226.43
MARCO	MARCO TECHNOLOGIES LLC							
	I-INV8429485	1/11 - 2/10/21 COST PER COPY	R	2/19/2021		269.83CR	090894	269.83
MELSHE	SHERYL MELLGREN							
	I-2021 ICC	2021 INTNAT'L CODE COUNCIL DUE	R	2/19/2021		145.00CR	090895	145.00
MENARD	MENARDS							
	I-15827	LP TANK EXCHANGE	R	2/19/2021		47.46CR	090896	
	I-16409	POLYURETHANE/ROLLER COVERS/	R	2/19/2021		74.88CR	090896	
	I-16607	PAPER PLATES/SPONGES	R	2/19/2021		41.90CR	090896	
	I-16617	SODA/WATER	R	2/19/2021		18.87CR	090896	
	I-16827	POLYCARBONATE SHEET/CAULK	R	2/19/2021		77.97CR	090896	
	I-16878	SILICONE CAULK	R	2/19/2021		15.96CR	090896	277.04
METPR1	METRO PRODUCTS INC.							
	I-157300	MISC HARDWARE	R	2/19/2021		60.97CR	090897	60.97
METCO2	METROPOLITAN COUNCIL ENV SVC							
	I-0001119446	MAR 2021 WASTEWATER SVCS	R	2/19/2021		192,537.22CR	090898	192,537.22

PACKET: 03599 02/19/2021

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ACCOUNTS PAYABLE GENERAL

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
MILEXC	MILLER EXCAVATING, INC. I-40765	CURB STOP REPAIR/620 HERON	R	2/19/2021		6,278.30CR	090899	6,278.30
MNDEP6	MN DEPT HLTH-PUBLIC WATER SUPPLY I-2021 1ST QTR	1ST QTR 2021 SVC CONN FEE	R	2/19/2021		21,298.00CR	090900	21,298.00
MOTCO	MOTOROLA SOLUTIONS, INC. I-8281102911	PORTABLE RADIOS	R	2/19/2021		4,607.00CR	090901	4,607.00
MTIDIS	MTI DISTRIBUTING INC I-1287639-00	MOWER/#3017	R	2/19/2021		54,379.29CR	090902	54,379.29
MUEHUN	MUELLER & HUNTER SERVICES OF HASTINGS I-MIN024-2082	2021 VEHICLE SPEC FIRMWARE UPD	R	2/19/2021		528.00CR	090903	528.00
NORAM1	NORTH AMERICAN SAFETY I-INV55747	WATER RESISTANT SHOE COVERS	R	2/19/2021		54.00CR	090904	54.00
NORCIT	CITY OF NORTH ST PAUL I-5002060000-2/21 I-5009100000-2/21	FEB 2021 ELECTRIC FEB 2021 ELECTRIC	R R	2/19/2021 2/19/2021		301.07CR 1,047.31CR	090905 090905	 1,348.38
OREAUT	O'REILLY AUTO PARTS I-3256-348355 I-3256-348872 I-3256-349002	DIELECTRIC GREASE CAPSULE/MINI LAMPS OIL FILTERS	R R R	2/19/2021 2/19/2021 2/19/2021		12.58CR 31.16CR 53.76CR	090906 090906 090906	 97.50
OFFDEP	OFFICE DEPOT INC I-151560868001 I-151561981001 I-155492800001 I-155493005001 I-156011455001	STENO PADS/BOOK RINGS SHIPPING TAGS ARCHIVE FILES PENS PPR TWLS/TISSUE/TAPE/PENS	R R R R R	2/19/2021 2/19/2021 2/19/2021 2/19/2021 2/19/2021		19.54CR 63.49CR 61.59CR 36.42CR 117.01CR	090907 090907 090907 090907 090907	 298.05
ORKIN	ORKIN PEST CONTROL I-28383241/2021 I-28403440/2021 I-28497219/2021	2021 PEST CONTROL/PW 2021 PEST CONTROL/WALTON PK 2021 PEST CONTROL/DC	R R R	2/19/2021 2/19/2021 2/19/2021		953.74CR 336.00CR 748.80CR	090908 090908 090908	 2,038.54
PARSON	PARSONS ELECTRIC LLC I-90155	REPL THERMOSTAT/WELL #8	R	2/19/2021		390.31CR	090909	390.31

PACKET: 03599 02/19/2021

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ACCOUNTS PAYABLE GENERAL

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
POMTIR	POMP'S TIRE SERVICE, INC. I-210510909	FLAT REPAIR/#225	R	2/19/2021		597.00CR	090910	597.00
PURCOM	PURPLE COMMUNICATIONS, INC. I-72367-95924	2021 RENEWAL	R	2/19/2021		300.00CR	090911	300.00
QUAFIN	QUADIENT FINANCE USA, INC. I-40164814	BRUSH & SPONGE KIT/PSTG MTR	R	2/19/2021		20.00CR	090912	20.00
RAMCOL	RAMSEY COUNTY I-PUBW-019032	7/20 - 12/20 LAMPING SERVICES	R	2/19/2021		55.00CR	090913	55.00
RAMBIL	W.D. RAMSEY I-JAN 2021	JAN 2021 CLEANING/DC	R	2/19/2021		720.00CR	090914	720.00
RECWOR	RECOGNITION WORX INC. I-50518	2021 RETIREMENT/LATOUR	R	2/19/2021		238.71CR	090915	238.71
REISHA	SHANNON REIDLINGER I-NOV 2020	NOV 2020 PHONE CARD	R	2/19/2021		40.00CR	090916	40.00
RESPEC	RESPEC I-INV-0121-071	1ST QTR 2021 MAPFEEDER SUBS	R	2/19/2021		750.00CR	090917	750.00
ROSCIT	CITY OF ROSEVILLE I-0229832	2021 ADOBE/REIDLINGER	R	2/19/2021		67.04CR	090918	67.04
SEH	SEH I-400122	JAN 21 HELMO STATION	R	2/19/2021		323.50CR	090919	323.50
SHIEMI	EMILY SHIVELY I-FEB 2021	FEB 2021 PHONE REIMBURSEMENT	R	2/19/2021		44.17CR	090920	44.17
SHRRIG	SHRED RIGHT I-544307	1/29/21 DOCUMENT DESTRUCTION	R	2/19/2021		21.00CR	090921	21.00
STAADV	STAPLES BUSINESS ADVANTAGE I-7316993579-0-3	RUBBER GLOVES	R	2/19/2021		11.02CR	090922	11.02
STOKEN	STOREY KENWORTHY/MATT PARROTT C-CM129129	CREDIT INVOICE PINV865602	R	2/19/2021		329.73	090923	
	I-PINV863885	2020 W-2'S & ENVELOPES	R	2/19/2021		279.23CR	090923	
	I-PINV865602	2020 W-2'S	R	2/19/2021		329.73CR	090923	
	I-PINV867723	2020 FORM 1099	R	2/19/2021		59.50CR	090923	
	I-PINV869028	2020 FORM 1094C	R	2/19/2021		98.27CR	090923	437.00

PACKET: 03599 02/19/2021

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ACCOUNTS PAYABLE GENERAL

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
STREIC	STREICHERS							
	I-11480940	RIOT BATONS	R	2/19/2021		404.85CR	090924	404.85
SUDCAR	SUDZ CAR WASH							
	I-0002/2020	DETAIL SQUADS 1617/1619/1903	R	2/19/2021		525.00CR	090925	
	I-0002/2021	DETAIL SQUAD 1133	R	2/19/2021		175.00CR	090925	700.00
SUMCOM	SUMMIT COMPANIES							
	I-130006512	FIRE EXTINGUISHER MAINT/PW	R	2/19/2021		2,086.90CR	090926	
	I-130007127	2021 FIRE EXT MAINT/CH	R	2/19/2021		1,340.30CR	090926	
	I-130007569	FIRE EXTINGUISHER SERVICE/PW	R	2/19/2021		71.00CR	090926	3,498.20
TDSMET	TDS METROCOM							
	I-6517399448-1/21	JAN 2021 PHONE SVC	R	2/19/2021		541.26CR	090927	
	I-6517399448-2/21	FEB 2021 PHONE SVC	R	2/19/2021		541.45CR	090927	1,082.71
VOID	VOID CHECK		V	2/19/2021			090928	**VOID**
TELPRO	TELEMETRY & PROCESS CONTROLS INC							
	I-112318	JAN 2021 SERVICE CONTRACT	R	2/19/2021		970.00CR	090929	970.00
TERSUP	TERMINAL SUPPLY COMPANY							
	I-14487-00	MISC HARDWARE	R	2/19/2021		273.32CR	090930	273.32
TITSMA	TITLE SMART							
	I-40000564-02	REFUND UTILITY OVERPAYMENT	R	2/19/2021		406.98CR	090931	406.98
TOKINS	TOKLE INSPECTIONS INC							
	I-JAN 2021	JAN 2021 ELECTRICAL INSPECTION	R	2/19/2021		2,165.72CR	090932	2,165.72
STPAPI	TWIN CITIES PIONEER PRESS							
	I-0121572524	JAN 2021 PUBLIC NOTICES	R	2/19/2021		309.47CR	090933	309.47
TWICIT	TWIN CITIES TRANSPORT & RECOVERY							
	I-21-0111-30339	PULL BOBCAT FROM SWAMP	R	2/19/2021		1,250.00CR	090934	1,250.00
TCHARD	TWIN CITY HARDWARE							
	I-PSI2021954	REPL I/O BOARDS/CH	R	2/19/2021		562.80CR	090935	
	I-PSI2023356	2021 EXACQ SOFTWARE SUPPORT	R	2/19/2021		1,978.90CR	090935	2,541.70
TCWATE	TWIN CITY WATER CLINIC, INC							
	I-15675	JAN 2021 WATER TESTING	R	2/19/2021		480.00CR	090936	480.00

PACKET: 03599 02/19/2021

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ACCOUNTS PAYABLE GENERAL

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
TYLWOR	TYLER TECHNOLOGIES, INC. I-025-321537	3/1/21-2/28/22 DOC MGMT	R	2/19/2021		2,177.26CR	090937	2,177.26
UNIPAV	UNIQUE PAVING MATERIALS CORPORATION I-57714	WINTER MIX PATCHING	R	2/19/2021		182.25CR	090938	182.25
UNIREN	UNITED RENTALS NORTH AMERICA INC. I-190032031-001	135' BOOM LIFT RENTAL	R	2/19/2021		1,849.40CR	090939	1,849.40
UPS	UPS I-0000Y157Y1061	DELIVERY TO KEISER POLICE	R	2/19/2021		16.40CR	090940	16.40
VIKELE	VIKING ELEC SUPPLY TOOL & FASTNER I-S004396399.001	LIGHT BULBS	R	2/19/2021		138.60CR	090941	138.60
WANEVE	EVERMAY WANLESS I-40002113-05	REFUND UTILITY OVERPAYMENT	R	2/19/2021		721.53CR	090942	721.53
WASASS	WASHINGTON COUNTY ASSESSORS OFFICE I-186006	2020 TAX LEVY BOOK	R	2/19/2021		185.00CR	090943	185.00
WASHEA	WASHINGTON COUNTY DEPT OF PUBLIC HEALTH I-JAN 2021	JAN 2021 TRASH HAULER FEE	R	2/19/2021		55.22CR	090944	55.22
XCEENE	XCEL ENERGY SOLUTIONS I-1924	JUL 2020 SOLAR GARDEN	R	2/19/2021		12,692.91CR	090945	12,692.91
XCEENE	XCEL ENERGY SOLUTIONS I-1959	AUG 2020 SOLAR GARDENS	R	2/19/2021		13,753.16CR	090946	13,753.16
XCEENE	XCEL ENERGY SOLUTIONS I-1994	SEP 2020 SOLAR GARDEN	R	2/19/2021		10,301.87CR	090947	10,301.87
XCEENE	XCEL ENERGY SOLUTIONS I-2029	OCT 2020 SOLAR GARDEN	R	2/19/2021		9,245.89CR	090948	9,245.89
XCEENE	XCEL ENERGY SOLUTIONS I-2064	NOV 2020 SOLAR GARDEN	R	2/19/2021		7,090.70CR	090949	7,090.70
XCEENE	XCEL ENERGY SOLUTIONS I-2099	DEC 2020 SOLAR GARDENS	R	2/19/2021		4,801.79CR	090950	4,801.79

PACKET: 03599 02/19/2021

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ACCOUNTS PAYABLE GENERAL

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
--------	-------------	------	---------------	---------------	----------	--------	--------------	-----------------

PACKET: 03599 02/19/2021

VENDOR SET: 01

*** DRAFT/OTHER LISTING ***

BANK : AP ACCOUNTS PAYABLE GENERAL

VENDOR	NAME / I.D.	DESC	ITEM TYPE	PAID DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
FURTHE	FURTHER							
	I-FEB 2021	FEB 2021 CONTRIBUTIONS	D	2/03/2021		9,538.00CR	001617	9,538.00
FURTHE	FURTHER							
	I-39685222	CLAIM REIMBURSEMENTS	D	2/04/2021		1,122.04CR	001618	1,122.04
FURTHE	FURTHER							
	I-39710676	CLAIM REIMBURSEMENTS	D	2/18/2021		3,039.60CR	001619	3,039.60
ELAN	ELAN							
	I-FEB 2021	JAN 2021 CREDIT CARD TRANSACTI	D	2/19/2021		8,524.59CR	001616	8,524.59
MNDP14	MINNESOTA DEPT OF REVENUE							
	I-JAN 2021	JAN 2021 SALES TAX	D	2/19/2021		971.00CR	001621	971.00
MNDP16	MINNESOTA DEPT OF REVENUE							
	I-JAN 2021	JAN 2021 FUEL TAX	D	2/19/2021		346.85CR	001622	346.85
SAMCLU	SAMS CLUB							
	I-JAN 2021	JAN 2021 CREDIT CARD TRANSACTI	D	2/19/2021		494.78CR	001623	494.78
FURTHE	FURTHER							
	I-15597522	JAN/FEB 2021 ADMIN FEES	D	2/20/2021		616.00CR	001620	616.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	107	0.00	490,718.96	490,718.96
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	8	0.00	24,652.86	24,652.86
VOID CHECKS:	4	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	119	0.00	515,371.82	515,371.82

TOTAL ERRORS: 0

TOTAL WARNINGS: 0