

BUILDING DEPARTMENT
 1584 Hadley Avenue N
 Oakdale, MN 55128
 Phone: 651-739-5150
 Fax: 651-730-2820
 www.ci.oakdale.mn.us

FOR OFFICE USE ONLY		
PAYMENT RECEIVED IN FORM OF		
<input type="checkbox"/> CHECK (#)	<input type="checkbox"/> CASH	<input type="checkbox"/> CC (#)
		<input type="checkbox"/> Visa <input type="checkbox"/> MC <input type="checkbox"/> Disc.
PERMIT NUMBER:		

STRUCTURE RELOCATION APPLICATION

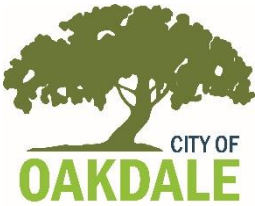
JOB INFORMATION	
Address for relocation of structure:	
Current location of structure:	
Structure type (garage, dwelling):	Dimensions of structure:
Size of relocation lot:	Approximate date of move:

APPLICANT INFORMATION		
Applicant:		
Day Phone:	Cell Phone:	
Address:		
City:	State:	Zip:

SIGNATURE	
Applicant Signature:	Date:

FOR CITY USE ONLY	
TOTAL FEES DUE	\$

APPROVALS	
Bldg Dept.	Date
Eng. Dept.	Date



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STRUCTURE RELOCATION PROCEDURE

Procedure for buildings to be moved into the City of Oakdale

1. Complete application form. Provide street address and legal description of proposed site.
2. Pay \$306.00 fee.
3. Provide color photos of structure at present location, clearly showing views of front, back and all sides.
4. Describe interior and exterior finish, and structure dimensions.
5. Provide detailed description for any exterior or interior remodeling or addition.
6. Submit present location and arrange for Building Official to inspect the structure, on site. Inspector will complete report for the City Council and provide a copy for applicant.
7. Provide latest available assessed valuation of structure on proposed lot.
8. Present site plan showing location of proposed structure on proposed lot.
9. Submit pictures of all other dwellings, located on lots within 500' of proposed site.
10. Provide abstractor's certificate showing names and addresses of the owners of all property within 500' of applicant's proposed site.
11. The date by which all the work shall be completed.
12. Name and address of moving contractor to be hired by applicant.
13. Name of fee owner of said site.

Upon completion of the above requirements

1. All materials will be submitted to the City Administrator
 - a. Application will go to the City Council at the next available City Council meeting for final application approval.
2. If approved by the City Council, the Building Official will issue necessary building and plumbing permits.

NOTE: Beyond the requirements of our department, this structure must meet all requirements of the State Building Code with reference to Electrical and Plumbing. All requirements of City ordinances applicable will also apply.