



City utility payments can be deducted from your checking or savings account...

Next time you sit down to write out checks for your bills you have the option of reducing the number you write by one. Oakdale utility customers can have their payments directly deducted from their checking or savings account through our Automatic Payment Plan at no extra charge.

The Automatic Payment Plan is entirely optional. The city offers this service to customers because some people find an automatic payment more convenient. You must sign up for this option if you choose to participate. Once you do so, utility bill payments will come straight from your bank account to the city. The payment will be deducted from your account on the payment due date.

Oakdale bills residential utility customers quarterly. Because water and sewer bills vary in amount, the city will continue to send your quarterly utility bill. Once the bill is set up for Automatic Payment, the statement will advise: "Do not pay – Automatic Debit".

How do I sign up? Simply complete and return the attached authorization form, and include a voided check (for checking accounts) or deposit slip (for savings accounts).

How can I be sure my bill has been paid? Your monthly bank statement will reflect the automatic payment.

If I don't sign up right now, will I be able to enroll later? Yes. Simply call us at 730-2716, and we will send you an authorization form.

What if I change banks or accounts? Just call us at 730-2716. We'll send you a new authorization form to complete.

How soon will the Automatic Payment Plan start? It usually begins one billing cycle after we receive your authorization.

What if I try the Automatic Payment Plan and don't like it? You may cancel your authorization at any time by notifying us in writing.

Automatic Payment Plan Authorization

I authorize the City of Oakdale and the financial institution named below to debit the bank account shown. I understand that this authorization will continue until cancelled by my written request.

Customer's Billing Address _____

Utility Account Number _____

Full Name _____

Financial Institution _____ Account Number _____

Checking Account Savings Account

Attach a voided check (for checking account) or savings deposit slip (for savings account).

Signature _____

Return to: Cindy, Finance Dept, City of Oakdale, 1584 Hadley Av N, Oakdale MN 55128