

**OAKDALE CITY COUNCIL
REGULAR MEETING
January 22, 2019
No. 2019-02**

CALL TO ORDER

A regular meeting of the City Council of the City of Oakdale was held on Tuesday, January 22, 2019, at Oakdale City Hall, 1584 Hadley Avenue N., Oakdale, Minnesota. The meeting was called to order by Mayor Paul Reinke at 7:02 PM.

CALL OF ROLL

On a call of roll, the following were present:

Mayor Paul Reinke

Council Members: Jake Ingebrigtsen
Susan Olson
Colleen Swedberg
Kevin Zabel

Absent: None

Also Present: Brian Bachmeier, Public Works Director / City Engineer
Susan Barry, City Clerk
Bart Fischer, City Administrator
Alyssa MacLeod, Communications Specialist
Bob Streegar, Community Development Director
Bill Sullivan, Chief of Police
Jim Thomson, City Attorney
Suzanne Warren, Administrative Services Director

PLEDGE OF ALLEGIANCE

**APPROVAL OF MINUTES: Workshop, November 27, 2018
Regular Meeting No. 2018-23, November 27, 2018
TNT and Regular Meeting No. 2018-24, December 11, 2018
Regular Meeting No. 2019-01, January 8, 2019**

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER INGEBRIGTSON, TO APPROVE THE WORKSHOP MINUTES OF NOVEMBER 27, 2018, AS PRESENTED.

5 AYES.

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER OLSON, TO APPROVE THE MINUTES OF REGULAR MEETING NO. 2018-23, DATED NOVEMBER 27, 2018, AS PRESENTED.

5 AYES.

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER OLSON, TO APPROVE THE MINUTES OF THE TRUTH IN TAXATION AND REGULAR MEETING NO. 2018-24, DATED DECEMBER 11, 2018, AS PRESENTED.

5 AYES.

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER SWEDBERG, TO APPROVE THE MINUTES OF REGULAR MEETING NO. 2019-01, DATED JANUARY 8, 2019, AS PRESENTED.

5 AYES.

PUBLIC HEARING: What's On Tap LLC – Liquor License Request

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER INGEBRIGTSON, TO CONTINUE THE PUBLIC HEARING FOR LIQUOR LICENSES RELATING TO THT TITAN SPORTS SALOON, LOCATED AT 1267 GENEVA AVENUE, TO FEBRURY 12, 2019, AT 7 PM.

5 AYES.

PUBLIC HEARING: City Project No. 2019-01 (2019 Street Improvements)

Mayor Reinke welcomed those in attendance and provided a brief explanation of the procedures to be followed. He further explained that the improvements and assessments would be discussed separately and asked that assessment questions be held until that portion of the meeting.

Attorney Thomson explained that objections to the proposed assessments would have to be submitted, in writing, prior to closing the assessment hearing.

Improvement Hearing

Mayor Reinke opened the hearing up to the audience to discuss the 2019 Street Improvements for the following streets:

	FROM	TO
	RECONSTRUCTION	
41st St Ct N	Hadley Avenue	Cul-de-sac
43rd St N	Hallmark Avenue	Hadley Avenue
44th St N	Dead End	Hadley
44th St N	Hadley Avenue	Hamlet Avenue N
44th St N	Helena Road N	Helena Way N
46th St Ct N	46th Street N	Cul-de-sac
46th St N	46th Street Court	220' East

46th St N	Hayward Road N	Heather Ridge Road
46th St N	Heather Ridge Road	46th Street Court
Hadley Cir N	Hadley Ave	Cul-de-sac
Hamlet Ave N	44th Street	46th Street
Hamlet Ave N	Upper 42nd Street	Upper 43rd Street
Hamlet Ave N	Upper 43rd Street N	44th Street N
Hayward Rd N	Heather Ridge Road	46th Street N
Heather Ridge Cir N	Heather Ridge Road N	Cul-de-sac
Heather Ridge Rd N	50th Street	Heather Circle
Heather Ridge Rd N	Hayward Road N	Heather Way N
Heather Ridge Rd N	Heather Circle N	Hayward Road N
Heather Ridge Rd N	Heather Way N	46th Street N
Heather Way N	Heather Ridge Road	Cul-de-sac
Helena Rd N	44th Street N	Helena Way
Helena Rd N	Cul-de-sac	50th Street
Helena Rd N	Helena Way	46th Street N
Helena Way N	44th Street	Cul-de-sac
Helena Way N	Cul-de-sac	Cul-de-sac
Helena Way N	Cul-de-sac	Helena Road
Upper 42nd St N	Hadley Avenue	Hamlet Avenue
Upper 43rd St N	Hadley Ave. N	Hamlet Ave
OVERLAY		
Helmo Ave N	Helmo Ave N	Upper 23 rd Street N

Public Works Director/City Engineer Bachmeier reviewed the city’s objectives as they related to the annual reconstruction program: improving safety, minimizing future maintenance costs, and eliminating service barriers (i.e. weight restrictions) on older streets. He explained that the city’s streets are inspected and rated annually.

Todd Blank, Short Elliott Hendrickson, reviewed the improvement process and the construction schedule. He showed “before and after” photographs of the 2018 project as well as photographs showing conditions of some of the streets in the 2019 project. Mr. Blank noted that in addition to street improvements, the project would also address signage, storm sewers, underground utilities, fire hydrants, gate valves, and street lighting. He also noted that improvements at the Oakdale Bark Park and Oakfield Park would be made; however, costs are not assessed.

Mr. Blank noted that affected properties would be accessible during the project and advanced notice would be provided for any temporary access issues. He asked property owners to notify the city about any special events, such as graduation parties or garage sales, so that arrangements could be made. Mr. Blank reviewed the locations of street lights and reviewed the construction schedule. He noted that project staff would be on-site.

Mayor Reinke opened the improvement hearing for comments from the audience.

No other comments were heard.

Mayor Reinke closed the improvement hearing.

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER INGEBRIGTON, TO WAIVE READING AND ADOPT RESOLUTION NO. 2019-06, ORDERING CITY PROJECT NO. 2019-01 (2019 STREET RECONSTRUCTION PROGRAM).

5 AYES.

Assessment Hearing

Administrative Services Director Warren reviewed the financing of the project; explaining that property taxes are not utilized to fund street improvement projects as it would result in a substantial tax increase and the tax would be permanent for all property owners in the city. She also provided an overview of assessment payment, prepayment, and deferral options.

Attorney Thomson explained the process for objecting to assessments.

Mayor Reinke opened the assessment hearing for comments from the audience.

Deanne Schultz, 7429 – 46th Street, asked whether sidewalks could be included and how that would affect the assessment rate.

Public Works Director / City Engineer Bachmeier explained that sidewalk costs are covered by the city and not assessed. He added that although the city's comprehensive plan does not show sidewalks for the 2019 project neighborhoods, property owners have the option of petition for them.

Council Member Zabel added that sidewalks are typically installed on more heavily traveled streets.

Melissa Sonnek, 4613 Heather Way, requested that the city develop a policy relating to assessment responsibility for homes in the process of being sold, as is hers.

No other comments were heard.

Mayor Reinke closed the assessment hearing.

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER SWEDBERG, TO WAIVE READING AND ADOPT RESOLUTION NO. 2019-07, ADOPTING THE ASSESSMENT ROLL FOR CITY PROJECT NO. 2019-01 (2019 STREET IMPROVEMENTS) IN THE AMOUNT OF \$1,128,519.

5 AYES.

OPEN FORUM

Mayor Reinke opened up the meeting to the audience. No comments were heard.

CONSENSUS MOTIONS

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER SWEDBERG, TO APPROVE THE FOLLOWING CONSENSUS MOTION:

- a) **WAIVE READING AND ADOPT ORDINANCE NO. 843, RENAMING THE STREETS IMATION PLACE TO HIGH POINT DRIVE NORTH AND IMATION WAY TO HOPKINS PLACE NORTH.**

5 AYES.

ADVISORY COMMISSIONS

- a) **Planning Commission: Minutes: October 4, 2018**

The City Council acknowledged receipt of the Planning Commission minutes of October 4, 2018.

PUBLIC WORKS DIRECTOR / CITY ENGINEER

- a) **City Project No. 2017-02 (TH 36 and Hadley Avenue Interchange Project)**

Public Works Director / City Engineer Bachmeier reviewed the report requesting approvals of agreements relating to the TH 36 and Hadley Avenue Interchange Project as well as to concur with the bid award and requesting an advance of Municipal State Aid Street funds.

In response to a question from Council Member Zabel, Public Works Director / City Engineer Bachmeier noted that the final amount of the Municipal State Aid Street fund request can be adjusted at a later time.

Mayor Reinke commented on all that went into the project that will create a significant bridge over Highway 36 and three roundabouts. He also thanked Mills Fleet Farm for their land donation and Representative Leon Lillie and Senator Chuck Wiger for supporting grant funding for the project.

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER INGEBRIGTSON, TO WAIVE READING AND ADOPT RESOLUTION NO. 2019-08, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ENTER INTO THE COOPERATIVE CONSTRUCTION AGREEMENT WITH THE STATE OF MINNESOTA DEPARTMENT OF TRANSPORTION AND WASHINGTON COUNTY REGARDING CITY PROJECT NO. 2017-02 (TH 36 / HADLEY AVENUE CSAH 35 INTERCHANGE PROJECT).

5 AYES.

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER OLSON, TO WAIVE READING AND ADOPT RESOLUTION NO. 2019-09, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ENTER INTO THE COOPERATIVE AGREEMENT WITH WASHINGTON COUNTY FOR MAINTENANCE

REGARDING CITY PROJECT NO. 2017-02 (TH 36 / HADLEY AVENUE CSAH 35 INTERCHANGE PROJECT).

5 AYES.

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER INGEBRIGTSON, TO WAIVE READING AND ADOPT RESOLUTION NO. 2019-10, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ENTER INTO THE COOPERATIVE AGREEMENT WITH WASHINGTON COUNTY FOR CONSTRUCTION COSTS RELATING TO CITY PROJECT NO. 2017-02 (TH 36 / HADLEY AVENUE CSAH 35 INTERCHANGE PROJECT).

5 AYES.

A MOTION WAS MADE BY COUNCIL MEMBER INGEBRIGTSON, SECONDED BY COUNCIL MEMBER OLSON, TO WAIVE READING AND ADOPT RESOLUTION NO. 2019-11, AUTHORIZING A REQUEST TO ADVANCE MUNICIPAL STATE AID STREET (MSAS) PROJECT FUNDING TO COVER THE MSAS ELIGIBLE COSTS RELATING TO CITY PROJECT NO. 2017-02 (TH 36 / HADLEY AVENUE CSAH 35 INTERCHANGE PROJECT).

5 AYES.

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER INGEBRIGTSON, TO CONCUR WITH WASHINGTON COUNTY'S BID AWARD TO SHAFER CONTRACTING.

5 AYES.

OTHER STAFF

a) Police Department: Tobacco Sales License Request – Premium Tobacco and Vape Inc.

Police Chief Sullivan reviewed a request to issue a Tobacco Sales License to Premium Tobacco and Vape Inc., dba Premium Tobacco and Vape, 7141 – 10th Street. It was the Chief's understanding that the owner would change to the new business name within 30 days of closing.

Mayor Reinke asked about requiring the applicant to update signage to reflect the new business name within a certain period of time.

Community Development Director Streetar explained that the city can only regulate size the location of signage, not content.

Attorney Thomson concurred.

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER SWEDBERG, TO APPROVE THE ISSUANCE OF A TOBACCO SALES LICENSE TO PREMIUM TOBACCO AND VAPE INC., dba PREMIUM TOBACCO AND VAPE, 7141 – 10TH STREET.

COUNCIL PRESENTATIONS

a) Upcoming Events and Reminders

Mayor Reinke announced the following events: Indoor Market (February 2, Discovery Center) and Dog Sled Day (February 9, Discovery Center) and the following reminders: Home Improvement Loans available at City Hall and public can subscribe to receive a variety of notices; sign up at the city's web page.

b) City Administrator Evaluation

Mayor Reinke stated that the City Council met in closed session on January 8 for its annual evaluation of the city administrator. The following is a summary of the conclusions from that meeting:

- The City Council is very pleased with the city administrator's work internally -- keeping the positive momentum going and the ball rolling in the right direction. The city administrator's handling of external relationships with the various stakeholders is also very good.
- The City Council discussed matters that they would like the city administrator to focus on in 2019, including the following:
 - Continuing management and nurturing of relationships with stakeholders and associates, including more frequent contact with legislators.
 - Increasing the amount of important information sent to city council members, and during council member 1-on-1's, take note of thoughts/comments/concerns and take action if appropriate.
 - Working on succession planning for various departments.
 - Being conscious of the need to help his direct reports achieving their goals – professionally and personally.
 - As appropriate, increasing the frequency of conversations with the city's trusted advisors to gain insight from their years of experience in city matters.
- The City Council thanked the city administrator for a terrific year and his superb work.

CLAIMS

REGULAR MEETING NO. 2019-02
January 22, 2019
Page Eight

A MOTION WAS MADE BY COUNCIL MEMBER ZABEL, SECONDED BY COUNCIL MEMBER INGEBRIGTSON, TO APPROVE THE CLAIMS FOR THE PERIOD OF JANUARY 5 TO JANUARY 18, IN THE AMOUNT OF \$729,324.48.

5 AYES.

ADJOURNMENT

The City Council adjourned Regular Meeting No. 2019-02, dated January 22, 2019, at 8:14 pm.

Respectfully submitted,
Susan Barry,
City Clerk